

Community Development Block Grants
CDBG

Annual Action Plan

Program Year 2014



Please direct comments to:

Office of Grants Administration
Community Development Department
City of Prescott, 201 S. Cortez Street, Prescott, AZ 86303
Phone: 928-777-1143

The 30-day comment period for the Draft Action Plan PY 2014
Begins on March 24, 2014 and ends on April 23, 2014.

CITY OF PRESCOTT

ANNUAL ACTION PLAN Program Year 2014

CDBG Funding Cycle: July 1, 2014 – June 30, 2015

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Marlin D. Kuykendall

City Council Members

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Greg Lazzell (CDBG Liaison)

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Miriam Haubrich

James Johnson

Jerome (Jerry) Jones

Tracey McConnell

Pamela Wickstrom

City Staff

Craig McConnell, City Manager

Alison Zelms, Deputy City Manager

Tom Guice, Community Development Director

Shaun Rydell, Grants Administrator

Suzanne Derryberry, Recording Secretary

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ANNUAL ACTION PLAN

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PROGRAM YEAR 2014 ANNUAL ACTION PLAN

Executive Summary

The City of Prescott is proposing projects in the Program Year 2014 Annual Action Plan (2014-2015) that implement the goals enumerated in the City of Prescott Consolidated Plan 2010-2014.

The public service projects address the following community support activities: Restorative Justice Practice in Prescott middle and high schools; a community restoration/rehabilitation process training and capacity development produced by Cornucopia Community Advocates; delivery of nutritional meals to the elderly homebound and disabled services provided by Prescott Meals on Wheels; transportation voucher program for Prescott Department of Economic Security clients enrolled in vocational rehabilitation services offering four per client, no fee round trip rides to and from Prescott to Prescott Valley new DES location, services provided by New Horizons Disability Empowerment Center; and Prescott Alzheimer's Care and Support Program, services designed to strengthen the capabilities of family care givers, produced and delivered by the Alzheimer's Association, Desert Southwest Chapter, Northern Arizona Region.

One additional project ranked on the priority list by the PY2014 Citizens Advisory Committee, but did not receive recommendation for funding is the request to develop a homeless transition project to offer financial education and resources to households in transition out of homelessness and unemployment conditions. The program was proposed, supported and delivered by the Prescott Area Shelter Services.

The funding for CDBG PY 2014 Administration includes program year activity review, monitoring and completion of all eligible projects and an educational workshop for Fair Housing which will be presented in spring 2015. Fair Housing is a Community Development Block Grant obligation to support public understanding of Fair Housing Law and rights

Development Projects proposed for the Program Year 2014 include the public road development according to city standards. The city will be reconstructing two streets in the South Dexter Neighborhood. The project is reconstruction of Short Street and Meany Street.

The funding and subrecipient contract terms of this plan are from July 1, 2014 through June 30, 2015.

The proposed projects create decent living environments for the very low- to moderate-income population and will direct support services to at risk youth, eligible homebound seniors with nutritious meals and wellness visits, Alzheimer's awareness and caregiver support, transportation services. Benefits are available to eligible persons and families in Prescott. The City of Prescott CDBG program

has tentatively allocated in the fiscal Year 2015 budget an amount of \$238,655 in anticipation of receiving CDBG entitlement funding for Program Year 2014-2015 by HUD. Program administrator does not anticipate any carry-over from last year. At the time of this publication, the funding allocation has been released by HUD; therefore, non-profit requests have been prioritized and are not to assume that the request will receive funding.

The City of Prescott CDBG public service funds are earmarked to support community organizations whose mission is to provide services for homeless and special needs population who are low to moderate income. Projects within, but not administered by the City of Prescott, are identified in the body of this action plan.

Currently activity for projects funded in the CDBG 2013 program year (PY13), the public service allocation of funding is on schedule and public service and development projects will be accomplished within the funding year. According to reporting requirements of the program Year 2013 Meals on Wheels second quarter is serving over 45 Low to moderate persons (elderly homebound, disabled and special needs clientele) with home delivered, weekend and emergency meals for a total of 2,115 hot nutritious meals.

Cornucopia, Prescott Area Restorative Justice has conducted several capacity building facilitator workshops and is reporting data on capacity building of 11 trained participants and 15 youth and families have been utilizing this unique restorative initiative community service.

Coalition for Compassion and Justice emergency funds provided three residential emergency home repair projects consisting of furnace replacements. Furnaces have been replaced, resulting in three households having the basic comforts and being able to stay in their owner occupied homes.

Fair housing programs and events are ongoing and the city is committed to furthering fair housing education and outreach. Website and resources have been reviewed to confirm current information, posters and fair housing information is also available at city hall or by contacting the CDBG grant administrator at cdbg@prescott-az.gov or by calling 928-777-1143. A workshop to the public is scheduled on April 24th, 2014; information is posted on the city website.

Public Facility support includes assistance to Prescott Area Shelter services new family shelter facility improvements. The project's fire alarm system has been installed; additional code requirements including an ADA bathroom, egress windows, fire sprinkler system and other on site improvements are currently under procurement procedures and expected to be completed by June 2014.

The Susan J. Rheem, Family Day Care Services public facility project – outdoor facility improvements which include, drainage improvements, security fencing,

patio replacement and a covered Ramada area are also in the procurement stage and expected to be completed by the end of the program year, June 2014.

West Yavapai Guidance Clinic received funding to improve accessibility at a Prescott clinic and contract services include stairs, handrails and concrete landing to improve client and staff access from a parking lot to the main facility entrance. This project has been procured and shall be complete by end of the program year.

The Dexter Neighborhood continues to receive CDBG funding support using local capital and CDBG development funds to sustain an ongoing low to moderate income area revitalization. In program year 2013, the Short and Meany Street road development project includes engineering services to design improvements.

The engineering services have been procured and engineering design services will be completed by the end of PY 2013. Associated with this project, the PY 2014 proposal is to recommend budgeting an estimated \$200,000 dollars to construct the roads. The FY2015 proposed \$200,000 budget will leverage \$140,000 of CDBG entitlement funds with \$60,000 of public works, capitol improvement one cent sales tax funds. The outcome is projected to complete construction of the Short and Meany Street.

These offsite road improvements are scheduled to be completed by the end of calendar year 2016 and will provide needed neighborhood infrastructure road improvements. The road construction is near a proposed local housing project that is ready to develop five affordable single family homes. Collective public and private intentions are to develop required public infrastructure that supports organizations ready and able to increase affordable housing stock that offer access to shopping, schools and the hospital.

Efforts will continue in reducing homelessness, caring for Prescott's special needs populations, and providing CDBG funding to those organizations that are providing services to the low- to moderate-income population and/or clientele.

The City of Prescott's Annual Action Plan for 2013-2014 has been developed in conjunction with input from low- to moderate-income residents of the Dexter Neighborhood (LMI), citizens, social service agencies, non-profit providers, the Citizens Advisory Committee and other interested persons.

Prescott City Council continually supports the efforts of the Community Development Block Grants program.

2014-2015 ANNUAL ACTION PLAN

Introduction

The Annual Action Plan for Program Year (PY) 2014-2015 is the City of Prescott's fifth Action Plan under the 2010-2014 Consolidated Plan.

Prescott was notified of "Entitlement Status" by the U. S. Department of Housing and Urban Development (HUD) in August, 2003. The City of Prescott initiated activity associated with the development of its first Consolidated Plan and Action Plan in autumn, 2004. Both plans were adopted by City Council in May, 2005 and approved by HUD in July, 2005.

The 2010-2014 Consolidated Plan identifies 22 priority goals and strategies:

- Homeless and special needs populations (3)
- Affordable housing (11)
- Minority and low-income neighborhoods (3)
- Barriers to affordable housing (2)
- Fair housing (1)
- Lead-based paint mitigation (1)
- Public infrastructure (1)

All of the individual goals are considered to have "equal weight" in relation to the needs of the community. An annual review of the goals occurs as part of the planning process for the Action Plan. The process includes the evaluation of proposed projects in relation to the goals and the readiness of a project for funding.

The public service application process for non-profit provider requests was presented at the second annual CDBG workshop held on January 15, 2014. Attendance was positive with 40 persons representing non-profit agencies attended the workshop. The workshop encouraged applicants to address new direct service activities, consider collaborative projects and was also an opportunity to introduce the community to the program administration process. Five funding requests were received for PY 2014-2015.

Primary Activities and Request Received of the Program Year 2014 Action Plan

The following projects and activities were suggested for funding during the community participation process that occurred as part of the Program Year 2014 Action Plan Process:

Public Service

The following requests were submitted by 501(c)3 non-profit agencies for funding consideration during the 2014 Program Year cycle

- Prescott Meals on Wheels – Homebound elderly program serving nutritious daily, weekend and emergency meals to the homebound and/or disabled. Requested \$29,748 in public service support. Public Service, Low Moderate Clientele (LMC)
- Horizons Disability Empowerment Center – Round trip transportation services to Department of Economic Security Clients participating in vocational training. Requested \$2,800 in public service that is directly assisting Low Moderate Clientele (LMC)
- Cornucopia Community Advocates – Prescott Area Restorative Justice requested funding to expand restorative justice training and practices in three public schools. Requested \$5,100 in public service funding support. Public Service, youth crime prevention - LMC
- Alzheimer's Association, Desert SW Chapter, Northern Arizona Region proposed to develop a Prescott Alzheimer's care and support program for patients and with an emphasis on the caregivers education and support. Funding requested is \$5,000 in public service. Low Moderate Clientele (LMC)
- Prescott Area Shelter Services – Homeless Transition Project proposed to offer households or individuals transitional housing support services and proposed matching funds to pay for moving expenses including utility and rental deposits. Requested \$10,000 in public service support that is directly assisting Low Moderate Clientele (LMC)

Public Facility Application

- City of Prescott – Public Works requested funds to construct offsite road improvements on Short and Meany Street in the South Dexter Neighborhood. Requested \$139,420 in public facility funds. Low Moderate Income Area.

Program Administration

The eligible funding amount is unknown until funds are allocated and capped at 20% of yearly funding [includes Fair Housing activities].

- Program Administrative Costs including staffing, legal and professional services as required to administer the projects and entitlement funds of the CDBG PY 2014
- Fair Housing education program. Requested \$1,200 of administrative service.

Lead Agency

The City of Prescott is the lead agency for implementation of the Consolidated Plan, Action Plans and the CDBG Program.

The 2014 Annual Action Plan includes the following:

- 1) Introduction
- 2) Citizen Participation
- 3) Community Profile
- 4) Sources of Funds for Community Development Activities
- 5) Annual Action Plan, including Activities to Occur in the
City of Prescott's FY13 and HUD 2013-2014 funds
- 6) Other Community Needs/ CDBG/HUD Projects in Progress
- 7) Summary of City FY2021-2013 Budget
- 8) Relationship of Activities to Consolidated Plan Priorities
- 9) Minority and Low-Income Neighborhoods
- 10) Community Development Needs
- 11) Homeless and Special Needs Populations
- 12) Coordination with Other Organizations and Agencies
- 13) Affordable Housing
- 14) Barriers to Affordable Housing
- 15) Public Housing
- 16) Anti Poverty Strategy
- 17) Lead-Based Paint Hazard Reduction
- 18) Fair Housing
- 19) Geographic Distribution
- 20) Monitoring Plan
- 21) HUD Forms, Application
- 22) Local Government Certifications
- 23) Maps
- 24) Major Amendment to 2010-2014 Consolidated Plan
- 25) Substantial Amendment to the 2012-2013 Annual Action Plan

Citizen Participation in Consolidated and Action Plan Development

The Citizens Advisory Committee (CAC), appointed by the Mayor and City Council, was increased to seven persons on February 12, 2013. The CAC works with City staff, advisors and the community on issues and subjects associated with housing and community development that fall within CDBG purview.

The committee held regular meetings on the following dates:

- November 13, 2013: Introduction of new program administrator to the CAC. Presentation to members on the anticipated funding and national CDBG program objectives. Staff reviewed the priority goals of the 2010-2014 consolidated plan. CAC members adopted the PY 2014 timeline and had open discussion of the public process. Administrator reported on PY2013 projects and activities.
- January 15th, 2014: PY2014 CDBG - Application Workshop presented to eligible Not For Profit (501c3) Organizations. About 40 individuals were in attendance. Two of the CAC members assisted with the presentations.
- March 3rd, 2014 CDBY PY2014 applications for public service due.
- March 5th, 2014 1st public hearing CDBG PY2014. Applicants wishing to make a public presentation presented their projects to the CAC members and the public.
- March 17th, 2014 CAC public meeting by the committee to turn in ranking worksheets and by consensus finalize public service and development projects in support of the Draft Annual Action Plan PY2014-2015).

Public hearings have occurred or will be held on the following dates:

1. March 5, 2014 (Public Hearing #1: requests and presentations from non-profit providers and provisions for public commentary)
2. May 6, 2014 (Public Hearing #2: draft annual plan presented at a workshop session to City Council and the public)
3. May 13, 2014 (Voting session recommendations for approval of the 2014 Program Year – CDBG annual plan at City Council)

Additional meetings and/or public hearings are anticipated for the year and will be held when necessary. Meetings will be posted on the City of Prescott's website. Should a public hearing be necessary, a legal advertisement will be published in *The Daily Courier* 14 days prior to the public hearing.

The City of Prescott actively solicited participation of residents, community stakeholders, and other local non-profit agencies in identifying housing and community development needs in Prescott and received input on prioritizing the expenditure of CDBG funds.

Public meetings and public hearings were conducted at City Hall which is ADA accessible. A Spanish translator is on staff to answer questions, both spoken and written, that may arise on any aspect of the CDBG program. Several comments were received at the first public hearing: 1) a person questioned the “extremely low income limits” (the Committee addressed this comment and noted HUD determines the definition of “extremely low income limits” at the federal level);

The 30-day public comment period will begin on March 24, 2014 and end on April 23, 2014. The Program Year 2014 Draft Annual Action Plan will be made available for public review during this period. Copies are made available at: City Hall, Office of Grants Administration and in the lobby area, 201 S. Cortez Street, Prescott; Prescott Downtown Library, 215 E. Goodwin Street, Prescott; and on the City’s website, www.cityofprescott.net.

The City worked proactively with agencies throughout the process. Five agencies submitted requests for the PY 2014 Annual Action Plan. Contact was made with 40 non-profit provider agencies informing them of the workshop and application process, dates of committee meetings and public hearings. Requests from non-profit providers showed a slight decrease when compared to the PY2013 Annual Action Plan.



History

Prescott was founded in 1863 and incorporated in 1883. During the late 1800s, Prescott twice served as the territorial capital of Arizona. The Governor's Mansion is now preserved on the grounds of the Sharlot Hall Museum.

In 1864, the town site of Prescott was surveyed and laid out along Granite Creek where gold had been panned. The town was designated the capital of the new territory of Arizona after it was separated from New Mexico. President Lincoln wanted the territorial capital in the northern part of the territory, far away from the Confederate sympathizing cities to the south.

Lincoln also decided to populate this new capital with Northerners and Midwesterners; and, this decision resulted in Prescott being the most Midwestern-looking city in Arizona. Victorian homes and peaked-roof houses were built - a far cry from the adobe structures that were more common in the Southwest.

The early economy of the area centered on cattle ranching and mining. In July 1900, a fire destroyed much of Prescott's commercial district. Within hours, makeshift shelters were erected on the Courthouse Plaza, and businesses began rebuilding. Following the fire, most buildings in the downtown area were reconstructed of brick, providing today's rich architectural heritage.

Dubbed "*Everyone's Hometown*," Prescott is culturally diverse--from its downtown Courthouse Plaza, famous "Whiskey Row", historic preservation emphasis with 809 buildings on the National Register of Historic Places, the World's Oldest Rodeo, Prescott Fine Arts Association, Sharlot Hall Museum, Phippen Art Museum, Folk Arts Fair, Frontier Days and Territorial Day--to the

official designation by the State of Arizona as “*Arizona’s Christmas City*”. On February 14, 2012, the City of Prescott celebrated 100 years of statehood with the opening of a time capsule from 1962; consequently, sesquicentennial candidates will, once again, open the time capsule in 2062.

Location

Located in the mountains of north central Arizona approximately 90 miles northwest of Phoenix and 90 miles southwest of Flagstaff, the City borders the Prescott National Forest to the south and west. The average elevation is 5,400 feet. The local climate is mild, with average high temperatures ranging from 50° to 90° Fahrenheit; and, the average precipitation recorded at 19.8 inches, most of which is rain. Prescott and the nearby towns of Chino Valley, Prescott Valley and the newly-incorporated Dewey-Humboldt form what is known locally as the “Quad-City” area.

City Government

The council-manager form of government was adopted in 1958. The mayor is elected on a non-partisan ballot to represent the City of Prescott for a two-year term. The six members of the City Council are elected at large for four-year terms on a non-partisan ballot. Three of the six positions and the mayor’s position are up for re-election at the same time. Under the provisions of the City Charter, City Council appoints a city manager responsible for carrying out its established policies and administering operations.

The City’s General Plan acts as the primary guide for housing and community development practices. The General Plan was ratified by voters in May 2004, amended in October 2009; and, an 11-member 2011 General Plan Committee, appointed by the mayor and council, is working to update the plan during 2014. Currently, the approved General Plan in effect includes the following elements: Land Use, Growth and Cost of Development, Circulation, Open Space, Environmental Planning, Water Resources, Economic Development and Community Quality. Goals and strategies that address the varied needs of Prescott’s low- and moderate-income households are found throughout the General Plan. Many of these goals and strategies are incorporated into the Consolidated and Annual Action Plans.

Source of Funds for Community Development Activity & Annual Action Plan Activities to Occur in Federal Fiscal Year 2015

The development of the 2010-2014 Consolidated Plan and this 2014-2015 Action Plan provide a foundation for the use of federal, state and local resources to address community development priorities. For this, the fifth CDBG year of the consolidated program plan, the HUD Community Development Block Grant PY2014 allocation is projected at \$224,000 (subject to change upon release of funding).

Projects listed on the following table are advised that these are anticipated funding amounts; consequently, funds may be eliminated, reduced or increased when the actual HUD funding allocations for PY2014-2015 occur. A special and important administrative note to applicants whom projects are proposed for funding. No funds or contracts for service is allowed to be spent before an actual subrecipient agreement is signed or a “notice to proceed” is issued by the City of Prescott, Office of Grants Administration.

A city goal is to increase the ability to leverage federal, state and local funds to support community development and housing improvements. The following amounts are based on the *anticipated* funding and are subject to change:

**CDBG FUNDING FOR PROGRAM YEAR 2014
RECCOMENDED BY THE 2013 CITIZENS ADVISORY COMMITTEE**

PROGRAM NAME	PROGRAM TYPE	FUNDING AMOUNT	
Fair Housing (CDBG required element)	Fair housing programs, events, education Administration	FY15 Funds	\$ 1,200
City of Prescott- CDBG Program	CDBG Program Administration Administration	FY15 Funds	\$43,600
Prescott Meals on Wheels	Weekend emergency meals to homebound elderly and special needs populations. LMC Availability/Sustainability Public Services - LMC	FY15 Funds	\$23,600
New Horizons Disability Empowerment Center	Round trip transportation services from Prescott to Prescott Valley- DES client enrolled in vocational training. Public Services - LMC	FY15 Funds	\$2,500
Alzheimer’s Association, Desert Southwest, Northern Arizona Region	Prescott Alzheimer’s Care and Support Program Public Services - LMC	FY15 Funds	----
Cornucopia - PARI	Restorative Justice in the school systems; Youth programs Public Services - LMC	FY15 Funds	\$ 5,000
City of Prescott	Development – Short and Meany Street LMA - Sustainability	FY15 Funds	\$139,420
CDBG	Total Allocation Estimate		\$224,000

		PY 2014 Total	
<i>Alternative project should additional funds become available:</i>			
Prescott Area Shelter Services:	Homeless Transition Project LMC Availability/Sustainability <i>Decent Housing</i>	FY15 Funds	\$10,000
		Anticipated Total FY2013	\$271,750

If the estimated CDBG funding changes, adjustments, including reductions of funding to the above-captioned projects, may occur.

Other Community Projects Supported by the City and/or Federal Funds

LIHTC / LITFC

Bradshaw Senior Apartments

The Bradshaws Senior Apartments, a LIHTC tax-credited complex, consists of 170 units of non-assisted, independent living for seniors who are 62 years of age or older or disabled persons. Currently, 162 units are completed with a waiting list of prospective tenants. This project is located in central Prescott, approximately one mile east of the Courthouse Plaza and within one block of public transportation. The project received site-plan approval in 2008; and, the water service agreement was reached with a portion of the City's water supply allocation that was set aside by City Council for affordable housing and workforce housing. According to the last update, 52.2% of the units are rented by households with incomes at or below 50% AMGI; and, 41.3% of the units are rented by households with incomes at or below 40% AMGI. Persons must income qualify to be able to rent these apartments.

- Phase I: A 46-unit, 3-story senior apartment with 1- 2- and 3-bedroom units. (LIHTC)
- Phase II: A 52-unit family apartment complex of 3 buildings with 2- and 3-bedroom units. (LIHTC)
- Phase III: A 46-unit, 3-story senior apartment building similar to Phase 1. (LIHTC)
- Phase IV: A 20-unit, a 2.5 and 3-story apartment building with 2- and 3-bedroom units. (LITFC)
- Phase V: An 8-unit, 2-story apartment building of 1 bedroom units is still to be constructed.

Habitat for Humanity

Habitat for Humanity has two major, on-going affordable housing projects in addition to several smaller rehabilitation projects. The major projects include:

- Sonora Street – a multi-family, phased development project planned by Michael

Payatek, Architect. The development of this affordable housing project is scheduled to take place within a three- to five-year time frame; however, due to the slow economy, there has been no progress since 2010.

- Madison Cottages – plans for five single-family homes are in the planning stage. The platting process will be submitted to the City in 2013-2014. Along with alternate sources of funding, T

In support of the development of this project the city received engineering service support in PY 2013 CDBG has authorized \$25,000 in funding for engineering services. Development of the roadway and offsite infrastructure cost are proposed for the PY2014. With the development of these public improvement, the housing project is anticipated to go forward.

City of Prescott FY2012-13 Budget Process:

Budget Amendments and Basis of Presentation

FY2012-2013 Budget Calendar	
January 31, 2014	Council Budget Action Plan session.
February 15, 2014	Departments/Divisions provided with budget preparation instructions for FY2013-14. Instructions located on the City’s portal under link, “Budget Blog,” www.cityofprescott.net .
February 28, 2014	Base budgets due.
March 14, 2014	Capital requests for FY2015, including estimated endings and carry-over of FY2014 projects. Anticipated FY2013 grants information due.
April (mid)	Review of base budgets, capital, new personnel and issues identified by city manager, budget and all departments.
May, 2014 TBA	Budget presented to City Council and the public at a workshop.
June 24, 2014	Council adopts “tentative budget” and sets date for public hearing on final budget, expenditure limitation, and tax levy.
June 24, 2014	Public hearing on final budget, Council adoption of final budget and five-year capital improvement program as well as establishment of expenditure limitation.
July 8, 2013	Council adoption of tax levy ordinance.

AMENDING THE BUDGET, BUDGET BASIS, AND FUND STRUCTURE

AMENDING THE BUDGET

Control of each legally adopted annual budget, according to City Charter, is at the department level. The City Manager may at any time transfer any unencumbered appropriation balance or portion thereof between general classifications of expenditure (object codes) within an office, department or agency. The City Manager generally gives authority to department heads to exceed one line item as long as other line items are reduced by a like amount.

These arrangements are usually made directly between the requesting department and the Budget and Finance Department.

At the request of the City Manager, the Council may transfer any unencumbered appropriation balance or portion thereof between one office, department or agency to another.

The other option in amending the budget, according to state law, is for the Council to declare an emergency and then transfer the monies from one project to another. In essence, any approved Council transfers do amend the budget, although the budget is never reprinted. All transfers are reflected on the following year's legal schedules as required by the Auditor General's Office.

BUDGET BASIS

The City of Prescott budget as adopted is substantially consistent with generally accepted accounting principles (GAAP) with major differences being (1) encumbrances are treated as expenditures at fiscal year end; (2) certain liabilities, such as vacation and sick pay, are not accrued at year end for budget purposes; (3) interest expense has been accrued for GAAP in some General Fund departments, but not expenses in the budget comparisons; (4) depreciation is not budgeted as an expenditure in budgetary accounting; and (5) capital outlay is an expenditure in budgetary accounting and an asset in GAAP.

FUND STRUCTURE

The accounts of the City are organized on the basis of funds or account groups, each of which is considered a separate accounting entity. Governmental resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The City of Prescott uses the following funds in its budget process:

The **GENERAL FUND** is established for the revenue and expenditures necessary to carry out basic governmental activities of the City such as police protection, recreation, planning, legal services, administrative services, etc. General Fund expenditures are made primarily for current day-to-day operating expenses and operating equipment. Capital expenditures for large-scale public improvements such as parks or streets are accounted for elsewhere in the Special Revenue Funds, Capital Project Funds, Enterprise Funds or Expendable Trust Funds.

SPECIAL REVENUE FUNDS are used to account for revenues derived from specific Budgetary Funds, Governmental Funds, Proprietary Funds, General Fund, Special Revenue Funds, Enterprise Funds, Internal Service Fund, Fleet

Maintenance, Risk Management, Engineering, Facilities Maintenance, Water, Wastewater, Solid Waste/Transfer Station, Airport, Golf Course, Parking Garage, Streets, Open Space, and Transient Occupancy, Grants, Impact Fees, Miscellaneous Gifts and Donations, Debt Service Funds, Permanent Funds and Acker Trust.

Streets and Open Space – 1% Additional Tax and Highway User Revenues

In September, 1995, the voters approved increasing the sales tax rate from 1.0% to 2.0% for the purpose of street repairs and improvements for a ten year period effective January 1, 1996. In May, 2000, the voters expanded the use of the funds to include open space acquisitions and extended the sunset to January 1, 2016. In September of 2009, the voters approved the extension of this tax at ¾% for street repairs and improvements. Financing for this fund is also provided by the City's share of State gasoline taxes. State law requires these gasoline taxes to be used to maintain or construct streets. Beginning in FY2011, the Highway User Fund and Streets and Open Space Funds were combined. The accumulation and expenditure of these funds are accounted for in this area.

Transient Occupancy Tax Fund – In 1987 the voters established a two percent (2.0%) transient occupancy (hotel/bed) tax. By ballot provision, these revenues can only be used for tourism promotion and development of recreational facilities.

Grants Fund – This represents projects which expend grant monies received for various projects. Grant funds must be used for the stated purpose of the grant and must meet grantor expenditure guidelines.

Impact Fee Funds – These funds represent accounts to expend impact fees received to offset the cost of growth-related projects.

Miscellaneous Gifts Fund – Provide an account to track any contributions for miscellaneous gifts which the City may receive as well as the expenditures made.

PERMANENT FUNDS are used to report resources that are legally restricted to the extent that only earnings, not principal, may be used for purposes that support the reporting government's programs.

Acker Trust Fund – Accounts for the assets willed to the City by J.S. Acker. Revenue from investments and land sales are to be expended for cultural and recreational purposes only.

DEBT SERVICE FUNDS are established to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest. The City of Prescott's Debt Service Fund was established during FY1999 to pay for the principal and interest of general obligation debt for the police station construction and the Watson and Willow Lakes water rights and land purchase as well as improvement district bond payments.

ENTERPRISE FUNDS are established to account for operations that (1) are financed and operated in a manner similar to private business operations where the intent of the City is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or (2) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. The City of Prescott has six enterprise funds as follows:

Water Fund – To account for the provision of water services to the residents of the City and some residents of the County. All activities necessary to provide for water services are accounted for in this fund.

Golf Course Fund – To account for the provision of year-round golf to the residents of the City, county and visitors to the area. Beginning in FY1994, the Golf Course was established as a separate department. Prior to FY1994 the Golf Course was under direction of Recreation Services.

Airport Fund – To account for the provision of airport services to the general aviation and commercial flying public. Services include fueling, hangar and tie-down rentals, etc.

Solid Waste/Transfer Station Fund – To account for sanitation, landfill, and recycling services provided to City and County residents along with the operations of the City's transfer station facility that opened in September, 1991. All activities necessary to provide these services are accounted for in this fund. Since April of 1994, only fill materials have been accepted at the City's landfill.

Parking Garage Fund – To account for the operations of the City's parking garage. This facility was opened in June, 2005, and all activities necessary to maintain and operate the parking garage facility are accounted for in this fund.

INTERNAL SERVICE FUNDS are used to account for services and commodities furnished by one department or agency to other departments or agencies of the City on a cost-reimbursement basis.

Fleet Maintenance – To account for the cost of operating a maintenance facility for automotive and other equipment used by various departments. These costs are billed to the various using departments. The various user departments who acquire automotive and other equipment are responsible for replacement costs.

Risk Management – To account for the costs, both direct and indirect, of maintaining comprehensive property damage and general liability and workers' compensation insurance coverage. Revenue to this fund is derived from charges to City departments.

Engineering Services – To account for the costs, both direct and indirect, of the engineering department, which does work for other departments of the City. Revenue to this fund is derived from charges to City departments based on the work performed for the department.

Facilities Maintenance – To provide maintenance and custodial service to all city owned facilities.

Relationship of Activities to Consolidated Plan Priorities

The City of Prescott's 2010 – 2014 Consolidated Plan identifies housing and community development activities to be pursued in order to provide decent, affordable and safe housing along with needed community services and facilities for its residents. While the Consolidated Plan identifies a number of priority needs and strategies, the City will not pursue all areas of need in each program year because of limited resources. The City, during 2014-2015, will focus its resources and efforts on increasing services for the special needs populations; continuation of providing weekend emergency meals to the elderly homebound and disabled; Youth at risk – restorative justice systems in the upper grade schools and High School; round trip transportation to DES clients enrolled in training programs; and supportive services to Alzheimer' All the projects being undertaken meet one of the three national objectives and will benefit low- to moderate-income persons and clientele. Accessibility, safety and infrastructure projects in the Dexter Neighborhood (LMI) have been designated as a priority.

The following priorities identified in the City of Prescott's Consolidated Plan follow. [A complete list of the City's Consolidated Plan Goals, Strategies and Priorities is available for viewing at the Office of the Grants Administrator, City Hall, 201 S. Cortez Street and on the City's website: www.cityofprescott.net.]

Homeless and Special Needs Population

Goal: Increase supportive services to homeless and special populations.

Project: Delivery of nutritious meals including weekend and emergency meals to Prescott Meals-on Wheels. (PMOW also receives funding from NACOG for weekday meals; however, NACOG does not fund weekend meals and funding has been reduced).

Project: Cornucopia - Establish a restitution program at the local middle and high schools. In partnership with Prescott Unified School District through Cornucopia Community Advocates.

Project: New Horizons Disability Empowerment Center – provide round-trip transportation services from Prescott to Prescott Valley to DES clients enrolled in vocational training activities.

Project: Alzheimer’s Association, Desert SW Chapter, Northern Arizona Region. Develop Prescott Alzheimer’s Care and Support Program.

Priority Strategy: Support organizations that provide supportive services to homeless and special populations.

Objective: Decent Living Environment

Outcome: Availability/Accessibility

The organizations represented include those serving special populations: Seniors, the seriously mentally ill, veterans, individuals recovering from drug and alcohol dependency and the chronically homeless as well as those serving the basic needs of homeless, at-risk and low-income families.

These individuals and organizations confirm the significant, unmet need for emergency, transitional and permanent services for seniors, at-risk and low-income households.

The greatest identified, unmet need is for housing and services for homeless families. It is agreed that this population represents the silent and unseen homeless, primarily because families fear the loss of their children to temporary, or even permanent, state custody.

Coordination with the Public, Agencies and Service Providers

Many of the organizations that serve the special needs population and those with low- to moderate-incomes participate in the Affordable Housing and Homeless Coalition (AHC). The Coalition provides an avenue for the member organizations to work cooperatively towards meeting unmet needs. A perceived lack of a concentrated effort by the City to address affordable housing and homelessness issues continues to be a major concern, as has the lack of coordination among local government jurisdictions.

The list of projects and activities provided in the Introduction and Executive Summary of this action plan is intended to assist with future coordination between the City and other organizations wanting to develop housing projects. The City participates in a regional coalition to find solutions to the impediments to workforce and affordable housing issues. Municipalities participating in the regional coalition include the City of Prescott, the Town of Prescott Valley and Chino Valley.

Given the limited financial resources and the combined capacity of the City and other organizations to deliver needed housing services, the system functions

satisfactorily. With the availability of CDBG funds annually, and with a CDBG-dedicated staff person, the delivery system may be further refined as follows:

Goal: Increase coordination within city government, with other organizations and with organizations that serve low- and moderate-income and special needs populations.

Project: Update and maintain a current list of non-profit 501(c)(3) providers; and, offer a workshop for understanding the goals, eligible and ineligible activities, timeliness, monitoring and reporting requirements of the CDBG program. (Workshop to be held in the month of November, 2013).

Strategy: Participate in the Affordable Housing and Homeless Coalition Meetings.

Strategy: Continue participation in the Central Yavapai Metropolitan Planning Organization.

Strategy: Participate in the Dexter Neighborhood area meetings when possible.

Barriers to Affordable Housing

The Prescott City Council has identified workforce housing as a planning priority with an expectation that a housing plan will be developed. A General Plan Committee, appointed by the mayor and Council and tasked with updating the General Plan, has been meeting since May, 2011. Both the Consolidated Plan and the General Plan support this effort. Both plans suggest that government policies, regulations and procedures may impede development and/or increase the cost of development. Both plans provide information on: the local real estate market, the increasing land values and increasing construction costs; subsequently, the following priority strategies involve the local decision-making process.

Goal: Provide for a balanced community with a diversity of neighborhoods and residential housing types and prices.

Priority Strategy: Rezone property and allocate water to housing development that provides a diversity of residential housing types and prices, including units affordable to low- and moderate-income households in accordance with the affordable housing strategy.

City Council previously allocated 20% of the remaining water supply for affordable and/or workforce housing. The allocation is still in effect in 2012.

Objective: Decent Housing

Outcome: Availability/Accessibility

Priority Strategy: Evaluate the effectiveness of waiving or paying permit fees and paying impact fees for housing that is affordable for low- to moderate-income households.

Objective: Decent Housing

Outcome: Availability/Accessibility

Public Housing

The City of Prescott does not participate in, or operate, a public housing program. No program of this type exists within the community.

Anti-Poverty Strategy

Consistent with the Consolidated Plan, reducing the number of households living below the poverty level include the following goal and related strategies:

Goal: Reduce the number of poverty-level households in Prescott.

Strategy: Identify the populations with the greatest poverty level and incorporate housing and services for these populations into program development.

Strategy: Support Low Income Housing Tax Credit and other similar projects that incorporate housing and/or services for poverty-level households.

Strategy: Expand job availability for low-income persons through the enforcement of the Section 3 initiative which mandates that contractors on federally-funded construction projects attempt to recruit low-income subcontractors and employees.

Lead-Based Paint Hazard Reduction

The Residential Lead-Based Paint Hazard Reduction Act of 1992 emphasizes prevention of childhood lead poisoning through housing-based approaches. The City has established the following goals and strategies to address lead-based paint hazards. Houses or facilities built before 1978 that are being rehabilitated with CDBG assistance will be tested for lead in painted surfaces; consequently, if lead is present, it will be abated through removal or encapsulation as part of the rehabilitation contract.

Goal: Strengthen efforts to educate the public and private sector about lead-based paint poisoning hazards.

Project: Conduct a fair housing workshop / seminar for residents of Prescott, landlord/tenants, non-profit agencies, real estate agents,

homeowner association representatives, LIHTC personnel, etc.

Strategy: Incorporate lead-based paint information and notification procedures into appropriate city-operated and sponsored housing and public service programs.

Strategy: Ensure sufficient equipment and environmental service resources are available to provide the testing necessary to conduct public facility and housing rehabilitation programs or projects.

Fair Housing

The City of Prescott was notified of CDBG “Entitlement” eligibility in August 2003; consequently, there was a requirement to update the Analysis of Impediments to Fair Housing (AI), a supporting document to the Consolidated Plan. The 2005 Analysis of Impediments to Fair Housing was outsourced to the Southwest Fair Housing Council (SWFHC) and was approved by Council on July 26, 2005. Due to constraints in the current economy, the updated Analysis of Impediments (AI) to Fair Housing (AI) was accomplished under the aegis of the Community Development Department planning staff. The revision to the AI was approved by City Council on August 31, 2010.

The City has and continues to make use of media tools (public service announcements, advertisements and mailings) to apprise the public on fair housing topics including predatory lending practices and landlord-tenant rights. A joint City of Prescott and NACOG fair housing workshop will be held at City of Prescott Public Library on April 24th, 2014 by the Southwest Fair Housing Council. Area realtors, homeowners associations, management companies, and the general public were invited.

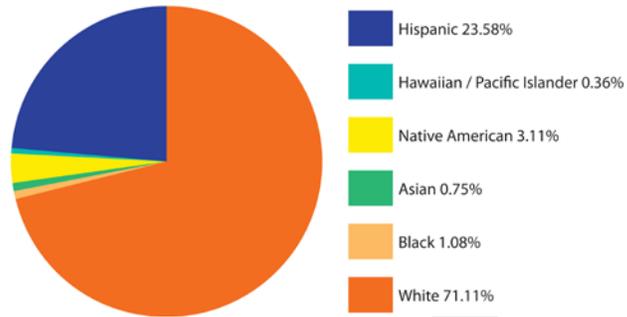
The fair housing seminar notification will be by direct e-mailing mailing, radio announcement, website posting and poster display throughout high-traffic areas of the city. Additionally, Fair Housing Month is scheduled to be acknowledged by City Council with a proclamation on April 1st, 2014.

Goal: Ensure equal housing access for all persons regardless of race, color, religion, sex, handicap, familial status or national origin.

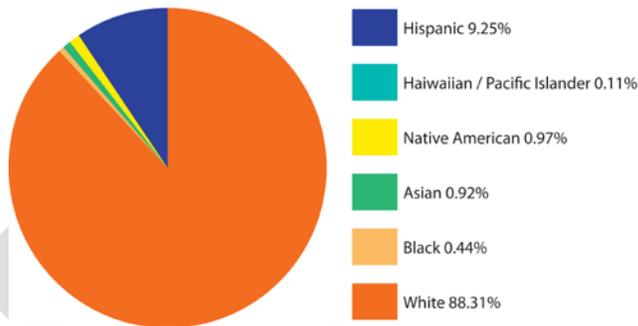
Project: Conduct a fair housing workshop for residents of Prescott, landlord/tenants, non-profit agencies, real estate agents, homeowner association representatives, LIHTC personnel, etc.

Strategy: Develop a partnership with the local real estate sales industry to promote fair housing and justice in determining housing values and insurance ratings, especially in older neighborhoods and those undergoing transition.

Dexter Neighborhood



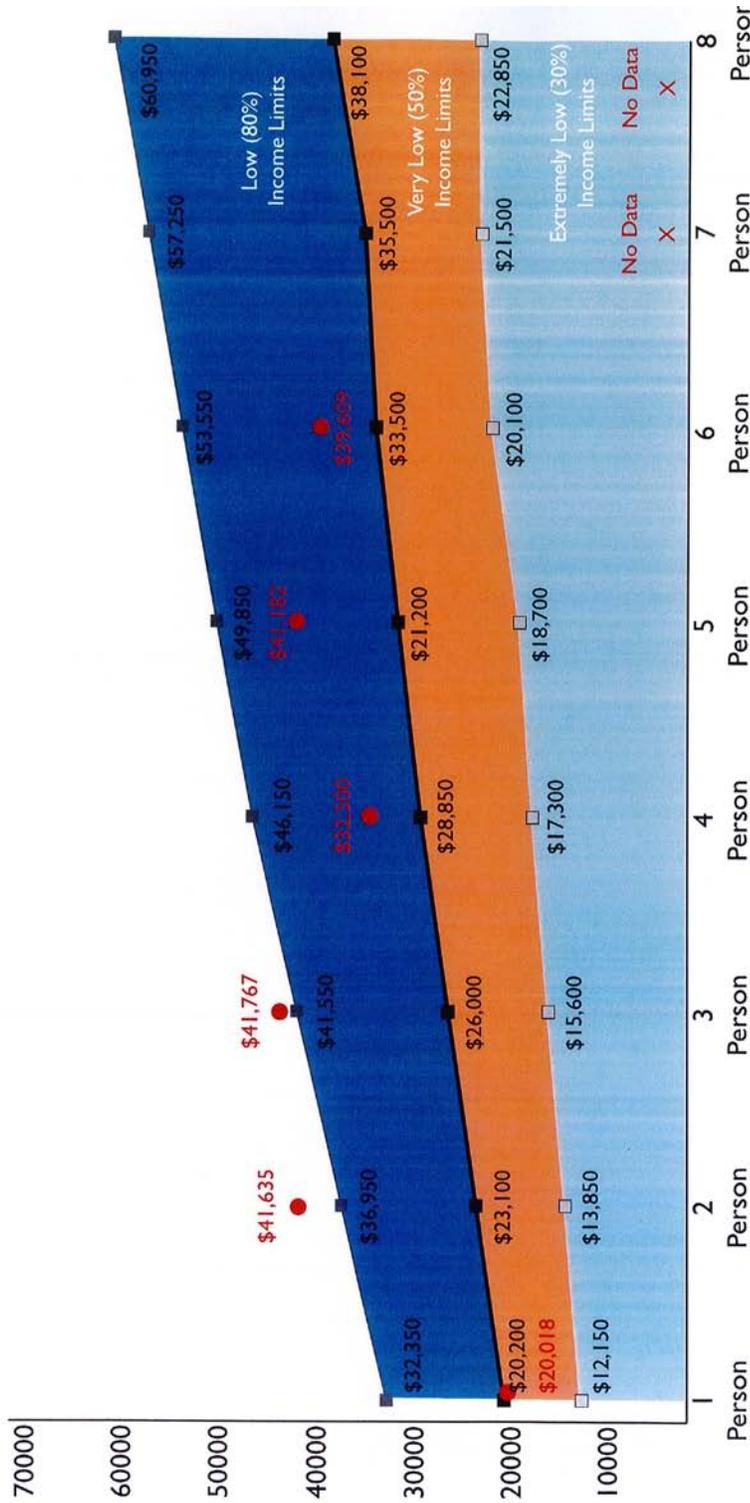
City of Prescott



Source: Bureau of the Census: 2010 Census of Population and Housing: Race, Combinations of Two Races, and Not Hispanic or Latino: Prescott City Blocks. Summary File 1, Tables p. 8 and p. 9. Washington, D.C.: Bureau of the Census, 2010.

Dexter Neighborhood Income Limits Census Tract 9

Dexter Neighborhood Income Limits
Census Tract 9



Sources:

2006-2010 American Community Survey
Arizona, Population and Housing Characteristics,
Washington, DC: Bureau of the Census, December 2011

"FY 2012 Income Limits Summary, Yavapai County, Arizona."
FY 2012 Income Limits Documentation System.
U.S. Department of Housing and Urban Development, 13-12-2011.
Web. 11 Jun 2012.
<<http://www.huduser.org/portal/datasets/il/il2012/2012summary.odn>>.

This graph depicts the Income Limits for household size in Yavapai County, Arizona in relation to the median income per household size for the census tract containing the Dexter neighborhood. Census data is derived from the American Community Survey 2006-2010 5-year Estimates. **Median income values for census tract 9 are illustrated in red.** For seven and eight person household sizes there was no data presented.

Houshold Median Income for Block Groups
within Census Tract 9, Yavapai County, AZ

This chart illustrates the number of households that fall below or meet the 80% income threshold for the block groups containing the Dexter neighborhood. Block groups 2 & 3, specifically comprise 98% of the Dexter neighborhood and are indicated with a grey box around their census data. Based on calculations for the U.S. Department of Housing and Urban Development the 80% income threshold for a 4 person household is **\$46,150**. Data that falls below this standard is demonstrated in **red** while the income breakdown that contains the 80% threshold is demonstrated in **blue**. It is important to note due to the aggrated nature of economic census data there is no way to definitively ascertain how many households in the \$45,000 to \$49,999 are either below or meet the 80% income threshold.

Block Groups	Less than 10000	10000 to 14999	15000 to 19999	20000 to 24999	25000 to 29999	30000 to 34999	35000 to 39999	40000 to 44999	45000 to 49999
1	56	48	15	67	56	110	12	49	13
2	66	40	74	82	27	27	14	105	63
3	0	12	69	74	29	0	39	13	0
4	118	94	53	111	27	12	33	30	29



Sources:
 2006-2010 American Community Survey Arizona. Population and Housing Characteristics. Washington, DC: Bureau of the Census, December 2011
 "FY 2012 Income Limits Summary, Yavapai County, Arizona." FY 2012 Income Limits Documentation System. U.S. Department of Housing and Urban Development. 13-12-2011. Web. 11 Jun 2012. <<http://www.huduser.org/portal/datasets/il/il2012/2012summary.odn>>.

Monitoring Plan

In order for the CDBG program to be effective, housing policies, goals, strategies and activities must be consistently monitored and revised as necessary. The City of Prescott has dedicated a full-time grants administrator to coordinate and implement the CDBG program. The grants administrator will conduct monitoring reviews to insure that the programs and activities are being carried out in a timely manner in accordance with the Five-Year Consolidated Plan and Annual Action Plan.

Monitoring will occur to insure that the statutory and regulatory requirements of the CDBG program are being met. The grants administrator will determine whether a project is eligible under the CDBG program and the National Objectives of the HUD Program: 1) benefiting low- and moderate-income persons/clientele; 2) preventing or eliminating slums or blight on a spot or area basis; and, 3) addressing an urgent community need.

In addition, the grants administrator will monitor costs associated with each on-going funded activity. Monitoring will include: determining that the costs are necessary and reasonable in relation to federal guidelines and policies; environmental review; clearance procedures; and reporting procedures.

The City of Prescott will employ several tools of measuring the success of the CDBG activities in meeting local housing and community development needs. HUD requirements will be followed in carrying out the program goals of both the Consolidated Plan and the PY2014 Consolidated Annual Performance and Evaluation Report (CAPER).

To increase CDBG program success, the grants administrator is working on the following and plans to continue the changes made during the 2013-2014 program year:

- offering an educational workshop to non-profit organizations outlining the application process, monitoring practices, subrecipient agreements, timeliness requirements and recordkeeping for non-profit agencies during PY 2014 and ensuing years;
- Post the non-profit application form to include additional, pertinent information—i.e., project cost estimation, project timeline, proposed budget, program team, etc.; and a CAC ranking form.
- attend CDBG program Administrative training workshops when offered by HUD.

Attachment A

Public Participation

DRAFT

NOTICE TO THE PUBLIC

CITIZENS ADVISORY COMMITTEE (CAC) COMMUNITY DEVELOPMENT BLOCK GRANTS

AGENDA

CITIZENS ADVISORY COMMITTEE
CDBG COMMITTEE MEETING
WEDNESDAY, November 13, 2013
2:00 PM

Council Chambers
201 S. CORTEZ STREET
PRESCOTT, ARIZONA
(928) 777-1143

The following agenda will be considered by the CITIZENS ADVISORY COMMITTEE COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG) at its Committee Meeting to be held on November 13, 2013 in the Council Chambers, City Hall located at 201 S. Cortez Street at 2:00 PM. Notice of this meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02.

I. CALL TO ORDER

II. INTRODUCTIONS

CAC MEMBERS

James R. Johnson
Miriam Haubrich
Jerry Jones
Maryanne Suttles (Chair)
Pam Wickstrom
Tracey McConnell
Eleanor Laumark

COMMUNITY GOVERNMENT STAFF

Alan Carlow, City Council Liaison

Shaun Rydell, Grants Administrator
Suzanne Derryberry, Recording Secretary
George Worley - Community Development,
CDBG Program Supervisory

III. REGULAR ITEMS

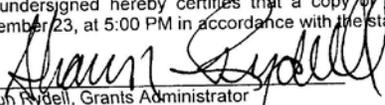
1. Present CDBG – HUD Program Year 2014 - National Objectives
2. Discuss PY2014 CDBG Draft Timeline - Public Participation
3. Overview of Current Program Year 2013 – Funded Activities

VI. ADJOURNMENT

THE CITY OF PRESCOTT ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO PERSONS WITH DISABILITIES. WITH 72 HOURS ADVANCE NOTICE, SPECIAL ASSISTANCE CAN BE PROVIDED FOR SIGHT AND/OR HEARING IMPAIRED PERSONS AT PUBLIC MEETINGS. PLEASE CALL 777-1272 OR 777-1100 (TDD) TO REQUEST AN ACCOMMODATION TO PARTICIPATE IN THIS MEETING.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at City Hall and on the on September 23, at 5:00 PM in accordance with the statement filed with the City Clerk's Office.


Shaun Rydell, Grants Administrator
Community Development Department



2014 CITIZENS ADVISORY COMMITTEE
COMMUNITY DEVELOPMENT BLOCK GRANTS (CDBG)

**PROGRAM YEAR 2014 CDBG - PUBLIC PARTICIPATION
ACTION PLAN - TIME LINE**

2013	NOV 13	Community Advisory Committee Meeting	X
2013	DEC 23	Letter to Non Profits and Service Providers to attend a workshop and Pickup application apply for PY 2014 CDBG Funds.	
2014	JAN 15	APPLICATION WORKSHOP FOR NOT FOR PROFIT – PY2014 Prescott Public Library - Founders Suite A & B 2:00 to 4:30 P.M.	
2014	FEB 10	Public Hearing Ad Due to Courier AP PY14 post 14 days prior to Public Hearing x notice twice PN in Courier (Post in Courier 021514 and 022614), City Website and public bulletin board	
2014	MAR 3	APPLICATIONS DUE – NOT FOR PROFIT - PY2014	
2014	MAR 03	Public Notice AP PY14 Pub comment review 032413 Ad Due to Courier AP PY14 post 14 days prior to 030814 and 031914 x notice twice	
2014	MAR 5	1st Public Hearing - Action Plan PY14 CDBG NFP Presentations to CAC 11:00 A.M. Council Chambers	X
2014	MAR 12	Community Advisory Committee NFP Ranking due and Draft Project Action Plan recommendations to council	X
2014	MAR 21	Complete and print Draft AP 2014 for 30 day comment	
2014	MAR 24	Public Notice Draft ACTION PLAN 2014 AVAILABLE for review and 30 day comment. Day one of 30-Day Public Comment Period End April 23, 2014) Develop Agenda Workshop Presentation to Council	
2014	APR 14	<u>2nd Public Hearing Ad Due</u> to Courier AP PY14 post 14 days prior to Public Hearing x notice twice 042114 & 043014	
2014	APR 30	Citizen Advisory Committee Meeting to Review and discuss Public comments PY2014 and Revise AP PY2014	X
2014	MAY 6	2nd Public Hearing – Present to Council PY2014 Action Plan	X
2014	MAY 13	Voting Session request Council adopt CDBG PY2014 ACTION PLAN – By resolution	

X indicates CAC - CDBG mandatory meeting attendance dates and meetings are generally from 2:00pm to 5:00pm

Contact: cdbg@prescott-az.gov
928.777.1143

Revised 120913 - CAC under review – time and location subject to change



Shaun Rydell, CDBG Grants Administrator

201 S. Cortez Street
Prescott, AZ 86303

Phone: 928.777.1143
Fax: 928.771.5870

E-mail: cdbg@prescott-az.gov

Web: <http://www.cityofprescott.net/leadership/grants.php>

Save The Date... 2014 CDBG Grant Application Workshop

- **Wednesday, January 15, 2014**
Time: 2:30 PM to 4:30 PM
- **PRESCOTT PUBLIC LIBRARY - Founders Suite A & B**
215 E GOODWIN ST, PRESCOTT AZ 86303
- **Contact: Shaun Rydell - CDBG- Program Administration**
Please RSVP your attendance to:
 - cdbg@prescott-az.gov or
 - call and leave attendance information: **928.777.1143**

Who Should Attend: Non-profit providers planning to apply for CDBG funding during Program Year 2014 should attend the meeting. A question-and-answer session will be provided.

Community Development Block Grants (CDBG) Grant Application Workshop for Program Year 2014

Please attend this workshop to better understand the requirements to submit a Program Year 2014 CDBG Grant Application. 2014 applications will be distributed. The workshop is designed to assist primary staff assigned to be the responsible person who will apply for and complete the CDBG FUNDED project activities.

CDBG funding guidelines are limited to assist Non-profit [501(c)3] community service program providers. If you have a project or technical plan ready to be implemented, you are encouraged to attend. The workshop will cover the HUD, CDBG national objectives and the following community program requirements:

APPLICATION	TIMELINESS TO COMPLETE PROJECT	PROJECT MONITORING
ELIGIBLE AND NON-ELIGIBLE PROJECT OR ACTIVITY EXAMPLES	PROJECT RECORDKEEPING	ORGANIZATIONAL CAPACITY
ENVIRONMENTAL REVIEW	SUBRECIPIENT AGREEMENTS	DAVIS BACON ACT http://www.wdol.gov/dba.aspx
PROCUREMENT REQUIREMENTS	NOTICE TO PROCEED	REPORTING REQUIREMENTS
STRENGTHENING YOUR APPLICATION	CONSOLIDATED PLAN	PROGRAM RESOURCES

This meeting is not mandatory; however, because of changes to the application process, it is strongly suggested that you consider attending.

The Program Year 2014 application package is available on the City's website for review, download and printing: <http://www.cityofprescott.net/leadership/grants.php>





CITIZENS ADVISORY COMMITTEE

Shaun Rydell, Grants Administrator
201 S. Cortez Street Phone: 928.777.1143
Prescott, AZ 86303 Fax: 928.771.5870
E-mail: cdbg@prescott-az.gov

PUBLIC NOTICE

1st Public Hearing

Community Development Block Grant (CDBG) Program Year 2014.

The City of Prescott, Arizona in Yavapai County will hold a public hearing to consider potential projects for which funding may be applied under the CDBG Program Year 2014. Suggestions and presentation for potential projects will be solicited, both verbally and in writing, from all interested parties. The expected amount of CDBG funds for this Program Year will be discussed along with the range of projects eligible under this program and a review of previously funded projects.

Other possible CDBG applications may be considered provided they support at least one of three National Objective: 1.) Benefit to low and moderate income persons, 2.) Aid in the prevention or elimination of slums or blight, 3.) Activities designed to meet community development needs having a particular urgency.

Applications are available on the city leadership web page at <http://cityofprescott.net/leadership/grants/php>.

THE HEARING WILL BEGIN AT 11:00 A.M. ON MARCH 5TH, 2014 - AND WILL BE HELD AT CITY COUNCIL CHAMBERS, CITY OF PRESCOTT, 201 SOUTH CORTEZ STREET, PRESCOTT, ARIZONA 86301.

FURTHER INFORMATION CAN BE OBTAINED BY CONTACTING CDBG GRANTS ADMINISTRATOR, AT (928) 777-1143 OR BY E-MAIL: CDBG@PRESCOTT-AZ.GOV.

In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during hearing should notify CDBG Grants Administrator, (928) 777-1143 at City of Prescott, 201 South Cortez Street, Prescott, Arizona, 86301 at least three days prior to the hearing that will be attended.





**CDBG
Citizens Advisory
Committee**

**CITIZENS ADVISORY COMMITTEE
CDBG – FACILITATED PUBLIC HEARING
WEDNESDAY, March 5, 2014
11:00 A.M.**

**COUNCIL CHAMBERS
201 S. CORTEZ STREET
PRESCOTT, ARIZONA
(928) 777-1143**

The following agenda will be considered by the CITIZENS ADVISORY COMMITTEE (COMMUNITY DEVELOPMENT BLOCK GRANTS) at a Public Hearing on March 5th, 2014 at 11:00 A.M. in COUNCIL CHAMBERS, CITY HALL, 201 S. CORTEZ STREET, PRESCOTT, ARIZONA. Notice of this meeting is given pursuant to *Arizona Revised Statutes, Section 38-431.02*.

I. CALL TO ORDER

II. INTRODUCTIONS / ATTENDANCE

Members

Mary Ann Suttles, Chairman
Miriam Haubrich
James R. Johnson
Jerry Jones
Pamela Wickstrom

Alan Carlow, Council Liaison
Tracy McConnell
George Worley, Program Supervisor
Shaun Rydell, Grants Administrator
Suzanne Derryberry, Recording Secretary

III. APPROVE CAC MINUTES - March 13, 2013 and November 13, 2013

IV. PURPOSE OF THE COMMITTEE / NATIONAL OBJECTIVES

V. NON-PROFIT PROVIDERS, SUGGESTED PROJECT PRESENTATIONS AND DISCUSSION

VI. PUBLIC COMMENT REGARDING THE ANNUAL ACTION PLAN AND/OR THE NON-PROFIT PROVIDER REQUESTS

VII. TIMELINE INFORMATION FOR PROGRAM YEAR 2014

ADJOURNMENT

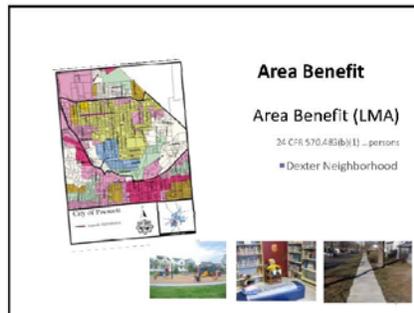
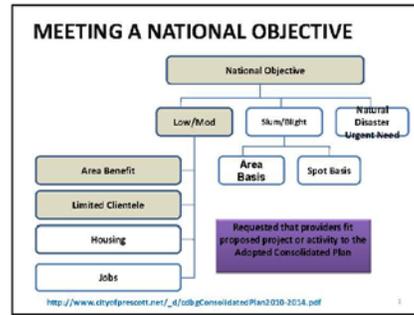
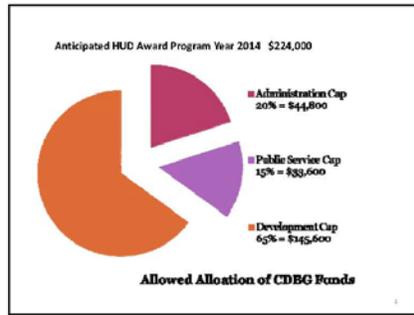
THE CITY OF PRESCOTT ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO PERSONS WITH DISABILITIES. WITH 72 HOURS ADVANCE NOTICE, SPECIAL ASSISTANCE CAN BE PROVIDED FOR SIGHT AND/OR HEARING IMPAIRED PERSONS AT PUBLIC MEETINGS. PLEASE CALL 777-1272 OR 777-1100 (TDD) TO REQUEST AN ACCOMMODATION TO PARTICIPATE IN THIS MEETING.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at City Hall and on the City's website on March 4, 2014 at 8:00 AM in accordance with the statement filed with the City Clerk's Office.

Shaun Rydell, Grants Administrator
Community Development Department





CDBG Public Service Agencies
Propose a Project that will meet the National Objective... direct benefit to A low-moderate income persons.

- Directly benefit low-moderate income persons:
 - The project must be located in a Prescott target area, or
 - Serve an area with a service program where at least 51% of the residents are low income persons (Area Benefit), or
 - Must provide a direct benefit to an income qualified Prescott individuals or families, the majority of whom are considered low income based on the median area income figures (Limited Clientele Benefit).

PUBLIC NOTICE

**Community Development Block Grant (CDBG)
1st Public Hearing Notice**

Community Development Block Grant (CDBG) Program Year 2014. The City of Prescott, Arizona in Yavapai County will hold a public hearing to consider potential projects for which funding may be applied under the CDBG Program Year 2014. Suggestions and presentation for potential projects will be solicited, both verbally and in writing, from all interested parties. The expected amount of CDBG funds for this Program Year will be discussed along with the range of projects eligible under this program and a review of previously funded projects. Other possible CDBG applications may be considered provided they support at least one of three National Objective: 1.) Benefit to low and moderate income persons, 2.) Aid in the prevention or elimination of slums or blight, 3.) Activities designed to meet community development needs having a particular urgency. **Applications are available on the city leadership web page at <http://cityofprescott.net/leadership/grants/php>. THE HEARING WILL BEGIN AT 11:00 A.M. ON MARCH 5TH, 2014 - AND WILL BE HELD AT CITY COUNCIL CHAMBERS, CITY OF PRESCOTT, 201 SOUTH CORTEZ STREET, PRESCOTT, ARIZONA 86301. FURTHER INFORMATION CAN BE OBTAINED BY CONTACTING CDBG GRANTS ADMINISTRATOR, AT (928) 777-1143 OR BY E-MAIL: CDBG@PRESCOTT-AZ.GOV.** *In compliance with the Americans with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during hearing should notify CDBG Grants Administrator, (928) 777-1143 at City of Prescott, 201 South Cortez Street, Prescott, Arizona, 86301 at least three days prior to the hearing that will be attended.*

Published: 2TC; February 19 & March 2, 2014

CDBG PROGRAM YEAR 2014

APPLICATIONS FOR FUNDING SUMMARY

		ADMIN	PUBLIC DEVELOPMENT	PUBLIC SERVICE	ANTICIPATED HUD AWARD	Recommendation to council	
CDBG		\$ 44,800	\$ 145,600	\$ 33,600	\$ 224,000	\$ 217,820	
PROJECT TITLE	Total Project Budgets	ADMIN COUNCIL ADVICE CDBG FUNDING	PUBLIC DEVELOPMENT COUNCIL ADVICE CDBG FUNDING	PUBLIC SERVICE COUNCIL ADVICE CDBG FUNDING	PY14 CDBG APPLICATION FUNDING REQUEST	PY14 CDBG ACTION PLAN	% funded of Request
Prescott Alzheimer's Care & Support Program	\$ 26,070			\$ 2,500	\$ 5,000	\$ 2,500	50%
Restorative Practice in Prescott Schools	\$ 9,949			\$ 5,000	\$ 5,100	\$ 5,000	98%
Transportation for Prescott Department of Economic Clients	\$ 7,100			\$ 2,500	\$ 2,800	\$ 2,500	89%
Homeless Transition Project or Shelter Improvement	\$ 35,000		\$ 6,180	\$ -	\$ 10,000	\$ -	0%
Targeted Nutrition to Seniors	\$ 74,370			\$ 23,600	\$ 29,748	\$ 23,600	79%
South Dexter Neighborhood – Road Improvements	\$ 199,172		\$ 139,420		\$ 139,420	\$ 139,420	100%
City Program Administration	\$ 44,800	\$ 44,800			\$ 44,800	\$ 44,800	100%
	\$ 396,461	\$ 44,800	\$ 145,600	\$ 33,600		TOTAL CDBG Funding Plan	
					\$ 236,868	\$ 217,820	

Proposed Funding Plan CDBG PY 2014
Fiscal Year Budget 2015

NOTICE OF PUBLIC HEARINGS

CITY OF PRESCOTT COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2014 ANNUAL ACTION PLAN

PUBLIC NOTICE IS HEREBY GIVEN THAT THE CITY OF PRESCOTT WILL HOLD TWO PUBLIC HEARING ON TUESDAY, MAY 6TH AND TUESDAY, MAY 13TH, 2014. ALSO GIVES NOTICE OF THE 30 DAY PUBLIC COMMENT PERIOD WHICH SHALL BEGIN ON MARCH 24TH, 2014 AND LAST UNTIL APRIL 23, 2014. The scheduled hearings will be held by the Prescott City Council, in Council Chambers, City Hall, 201 S. Cortez Street, Prescott, AZ. The public hearings on May 6th will discuss the proposed HUD funded Community Development Block Grant (CDBG), Program Year (PY) 2014, Annual Action Plan. At the public hearing on May 13th the public can anticipate a vote on proposed recommendations for the PY2014 CDBG Annual Action Plan. The one-year action plan includes recommendations for the anticipated allocation of \$224,000 in CDBG funding. A Citizens Advisory Committee advises the Prescott City Council on the use of these funds and through active public participation has identified the following proposals priority funding development needs or public services for program year 2014: *Alzheimer's Association, Desert Southwest Chapter, Northern Arizona Region, Prescott support program; Cornucopia Community Advocates, Restorative practice in Prescott Schools; New Horizons Disability Empowerment Center, transportation vouchers for Prescott residence to Department of Economics (DES) Prescott Valley location; Prescott Area Shelter Services, homeless transition project; Meals on Wheels, meals for the elderly homebound and disabled; City of Prescott-Public Works, South Dexter Neighborhood road construction development; and general CDBG administration costs.* **COPIES OF THE DRAFT CDBG PROGRAM YEAR 2014 ACTION PLAN ARE AVAILABLE FOR REVIEW BEGINNING MARCH 24TH THRU APRIL 23RD, 2014** at the Prescott Downtown Library, 215 E. Goodwin Street; City of Prescott Lobby and in the Community Development Planning Office, 201 S. Cortez Street; and, on the City's website: <http://www.cityofprescott.net/leadership/grants.php>. Members of the public, especially low- and moderate-income persons and public service agents are encouraged to attend the public hearing and comment on the draft PY2014 Action Plan. For further information, or to submit written comments, please contact: CDBG Grants Administrator, City of Prescott, 201 S. Cortez St., Prescott AZ 86303, e-mail: cdbg@prescott-az.gov or Phone: (928) 777-1143.

The City of Prescott endeavors to make all public meetings accessible to persons with disabilities. With 72 hours advance notice, special assistance can also be provided for sight and/or hearing impaired persons at public meetings. Please call 777-1100 (voice) or (TDD) to request an accommodation to participate in this meeting.

Publish 3 TC March 16th, April 21st and April 30th, 2014

Attachment B
SF424
Certifications
Projects
(pending HUD Submittal
May 2014)