

Community Development Block Grants

CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

DRAFT – 08-31-2012



Please direct comments to:

Kathy Dudek, Grants Administrator
Community Development Department
City of Prescott, 201 S. Cortez Street, Prescott, AZ 86303
kathy.dudek@prescott-az.gov
Phone: 928-777-1143

The 15-day comment period for the CAPER
begins on September 4, 2012 and ends on September 20, 2012.



Second Program Year CAPER

The CPMP Second Consolidated Annual Performance and Evaluation Report includes Narrative Responses to CAPER questions that CDBG, HOME, HOPWA, and ESG grantees must respond to each year in order to be compliant with the Consolidated Planning Regulations. The Executive Summary narratives are optional.

The grantee must submit an updated Financial Summary Report (PR26).

GENERAL

Executive Summary

This module is optional but encouraged. If you choose to complete it, provide a brief overview that includes major initiatives and highlights that were proposed and executed throughout the first year.

Program Year 2 CAPER Executive Summary response:

The Consolidated Annual Performance and Evaluation Report (CAPER) includes both a summary of the program accomplishments and an assessment of progress toward meeting the program goals during Program Year 2011. The City of Prescott underwent a transition between the retiring and newly-appointed grants administrators in late December, 2011.

The City of Prescott received CDBG funds in the amount of \$265,421 in Program Year 2011. The designated projects included: rehabilitation/improvements to West Yavapai Guidance Clinic facilities; fair housing education; emergency weekend meals to elderly homebound and disabled persons; and, operational costs for Arizona Women's Education and Employment. A reallocation of CDBG funds in the amount of \$45,000 was made to Project Aware, Inc., via substantial amendment in April, 2012, after the Adult Care Services (aka Susan J. Rheem Day Care Center) did not meet CDBG guidelines. The reallocation will be used to demolish an uninhabitable house that will be replaced with six units of affordable housing for formerly homeless women and their children.

The City of Prescott continues to support organizations providing housing benefits for both low- to moderate-income families and the special needs population. The Analysis of Impediments to Fair Housing, updated in Program Year 2010, addresses the need for affordable housing; however, housing and land prices continue to rise, and the housing market remains in decline. Development costs continue to rise and very few homes on the market in the city qualify as "affordable housing".

As with any transition, the new grants administrator has examined and identified strengths and weaknesses in the City of Prescott's CDBG program.

The changes and remediation will be addressed in subsequent sections of this report.

General Questions

1. Assessment of the one-year goals and objectives:
 - a. Describe the accomplishments in attaining the goals and objectives for the reporting period:

Activity / Goal / Objective	Outcome
<p>Prescott Meals on Wheels <i>Goal:</i> Public Service Support <i>Objective:</i> Special Needs Population</p>	<p>LMC Availability/Accessibility Emergency weekend meals to elderly homebound and special needs population LMI/LMC Persons served: 90 Percentage of LMI/LMC: 100%</p>
<p>AWEE Arizona Women’s Education and Employment <i>Goal:</i> Public Service Support <i>Objective:</i> Low- to moderate-income job service benefit</p>	<p>LMC Availability/Sustainability Operational Costs for AWEE to supply job-seeking skills and services to LMI women. Persons served: 62 Percentage of LMI/LMC: 100%</p>
<p>Fair Housing – Southwest Fair Housing Council <i>Goal:</i> Public Service Support <i>Objective:</i> Ensure equal housing access for all persons regardless of race, color, religion, sex, handicap, familial status or national origin.</p>	<p>Public Service Fair Housing Programs/Events to educate the public, including realtors, homeowner associations, leasing agents, etc. Persons served: 12</p>
<p>West Yavapai Guidance Clinic <i>Goal:</i> Public Service Support <i>Objective:</i> Create suitable living environments</p>	<p>LMC Availability/Sustainability Rehabilitation/improvements at two West Yavapai Guidance Clinic facilities that included carpeting and re-roofing. Facilities served: 2</p>
<p>Administration, General <i>Goal:</i> Planning and Administration <i>Objective:</i> Administration of CDBG program</p>	<p>Administrative costs for implementing/administering the grant including: legal noticing, mailings, bid preparation costs, postage, wages, etc.</p>
<p>Project Aware (by amendment program year 2011) <i>Goal:</i> Increase supply of transitional and permanent housing for homeless and other special populations <i>Objective:</i> Decent Housing</p>	<p>LMI/LMC Availability/Sustainability Demolition of uninhabited structure to be replaced with six affordable housing units for formerly homeless women and their children. Facilities served: 1</p>

- b. Provide a breakdown of the CPD formula grant funds spent on grant activities for each goal and objective.

Project 1: Prescott Meals on Wheels

Funding Source: CDBG (public service)
Goal: Increase supportive services to special populations.
Objective: Special needs population.
Budgeted: \$15,000.00
Spent/Drawn: \$15,000.00

Project 2: Arizona Women's Education and Employment

Funding Source: CDBG (public service)
Goal: Increase supportive services to homeless and special populations.
Objective: Low- to moderate job service benefit.
Budgeted: \$15,000.00 (operational costs)
Spent/Drawn: \$15,000.00

Project 3: Fair Housing – Southwest Fair Housing Council

Funding Source: CDBG (public service)
Goal: Ensure equal housing access for all persons regardless of race, color, religion, sex, handicap, familial status or national origin.
Objective: Ensure equal housing access for all persons regardless of race, color, religion, sex, handicap, familial status or national origin.
Budgeted: \$2,100
Spent/Drawn: \$0 (SWFHC cannot bill for services. In the future a MOU will be drafted to cover SWFHC services. An "in-kind" donation of \$200 per month was given for office space in the City of Prescott).

Project 4: West Yavapai Guidance Clinic Rehabilitation

Funding Source: CDBG
Goal: Increase supportive services to homeless and special populations.
Objective: Create suitable living environments.
Budgeted: \$181,475.00
Spent/Drawn: \$101,480.46 (rehabilitation is scheduled to be completed in early September, 2012).

Project 5: Project Aware – demolition of uninhabitable structure for six apartment units of affordable housing for formerly homeless women and their children.

Funding Source: CDBG

Goal: Increase supply of transitional and permanent housing for homeless and other special populations.
 Objective: Decent housing.
 Budgeted: \$45,000.00
 Spent/Drawn: \$ 0.00 (*demolition is scheduled to proceed in late 2012 or early 2013 after HUD releases funding. An amendment to reallocate funds to this project was passed by City Council on April 24, 2012. Release of funds anticipated to occur by August 20, 2012*).

Project 6: Administration / Planning

Funding Source: CDBG
 Goal: Costs to administer program including legal noticing and advertising, planning, training, wages, etc.
 Budgeted: \$53,048.20
 Spent/Drawn: \$53,048.20

Total Allocation Program Year 2011:	\$265,421.00
Funds Expended	- <u>184,528.66</u>
Balance	127,094.54
Encumbered Funds	
WYGC (-79,994.54)	
Project Aware (-45,000.00)	- <u>124,994.54</u>
Carryover from PY 2011	\$ 2,100.00

- c. If applicable, explain why progress was not made towards meeting the goals and objectives.

Refer to answers in Narrative Question #2 that follows.

2. Describe the manner in which the recipient would change its program as a result of its experiences.

During the transition between the retiring grants administrator and the newly-appointed grants administrator, a comprehensive examination of the CDBG program was made. The purpose of the research was to assess the effectiveness and identify the deficiencies of the City of Prescott's CDBG program. The research databases included both Munis (the City's GAAP accounting program) and the Integrated Disbursement & Integration System (IDIS) as well as examination of the 2010-2014 Consolidated Plan, the 2011 Annual Action Plan, the updated 2010 Analysis of Impediments to Fair Housing, and the 2010 CAPER. The results of the research include:

- During the 2011 CDBG program year:

- Some projects (other than administrative costs, Meals on Wheels, and AWEE) were not entered into IDIS until the last week of the previous grants administrator's employment. (December 22, 2011).
- Drawdowns from IDIS were sporadic, most often occurring during the last few months of the program year rather than on a regular basis as shown in the PR05 reports.
- The environmental assessment for WYGC was not started by the previous grants administrator (assessments take approximately three to six months). Since WYGC roofing contained friable asbestos, a more thorough process was required including: legal publication of a public comment period and HUD public comment period to meet the requirements of both a "Finding of No Significant Impact" (FONSI) on the environment and "Notice of Intent to Request Release of Funds (NOIRROF)." Consequently the project (\$181K) could not reach fruition during the 2011 CDBG program year. At the end of Program Year 2011, \$101,480.46 of \$181,475.00 has been spent on the rehabilitation and re-roofing project; and, the re-roofing project is anticipated to be completed in early September, 2012.
- Mandated subrecipient agreements were not on file and needed to be written for the following: Prescott Meals on Wheels, Arizona Women's Education & Employment (AWEE) and West Yavapai Guidance Clinic.
- The required substantial amendment transferring 2011 CDBG dollars in the allocated amount of \$45,000 from the "Center for Adult Day Care" to Project Aware was not started by the previous grants administrator early in the program year when it was realized that the Center's project was ineligible under CDBG/HUD guidelines. (The Center for Adult Day Care re-roofed the building prior to CDBG release of funding for Program Year 2011).

Corrective Activities:

In order to meet the CDBG 1.5 Timeliness Standard, the following items have been implemented or will be implemented:

- The CDBG program has been again placed under the aegis of the Community Development Department. (*implemented* January, 2012)

Anticipated outcome: The CDBG program has been repositioned where the program will undergo increased internal monitoring for program success.

- Maintain close contact with Ms. Noemi Ghirghi, Phoenix CPD staff and other HUD personnel as needed. (*implemented, ongoing*)

Anticipated outcome: Contact with CPD/HUD staff will help identify any potential areas of concern and prevent serious problems from arising.

- Maintain close contact with the City's finance department. (*implemented, ongoing*)

Anticipated outcome: Closer monitoring of funding expenditures and reimbursements.

- Obtaining drawdowns and progress reports from IDIS on a monthly or quarterly basis as needed. (*implemented, ongoing*)

Anticipated outcome: Increasing the frequency of drawdowns and reviewing the progress reports will identify potential funding areas of concern and help to insure that the 1.5 timeliness requirement is met.

- Amend the 2010-2014 Consolidated Plan to: 1) require a substantial amendment if 20% or more of the yearly funding allocation changes (at present a substantial amendment is required with a 10% funding change); and, 2) cancelled or deleted projects will not require a substantial amendment. (*proposed, amendment to be scheduled for public comment period and at City Council per the Citizens Advisory Committee recommendation of May 30, 2012*).

Anticipated outcome: Re-allocation of funds will occur more quickly and efficiently enabling CDBG dollars to be spent in a timely manner.

- Amend the 2012 Annual Action Plan to reallocate approximately \$240,000 of accumulated funds to be used for revitalization of the Dexter Neighborhood (sidewalk connectivity, ADA accessibility, safety lighting, etc.) (*proposed, amendment to be scheduled for public comment period and at City Council per the Citizens Advisory Committee recommendation of May 30, 2012*) ***Prior to the reallocation amendment, obtain verification of the accumulated IDIS/Munis funds from the Finance Department. The Dexter Neighborhood data is taken from the 2010 US Census: Census Tract 9, Block Groups 9.01, 9.02, 9.03, and 9.04.

Anticipated outcome: Reducing and/or eliminating the amount of accumulated, unallocated funding will enable the City to come into compliance with the 1.5 timeliness rule.

- Increasing the monitoring (phone calls, on-site visits, establishing project schedules, etc.) of the non-profits that are designated to receive 2012 CDBG funding. (*implemented, ongoing*)

Anticipated outcome: With increased contact and monitoring, problems will be identified and resolved in a more timely manner.

- Beginning the environmental assessments and drafting the subrecipient agreements as close to the start of the program year as possible. *(implemented, ongoing)*

Anticipated outcome: Projects will be able to move from start to completion within the program year.

- Conducting an educational workshop for non-profit providers during November of each calendar year with topics to include: national objectives, eligible/non-eligible projects, timeliness requirements, recordkeeping, monitoring, subrecipient agreements, Davis-Bacon, etc. *(implementation to begin November 2012)*

Anticipated outcome: The workshop will enable non-profit providers to have a greater understanding of the program, especially the 1.5 timeliness requirement.

- Revising the non-profit application to include accurate, complete data (cost estimates, project schedule, etc.) A sample of the revised application will be handed out at the November workshop to allow a non-profit provider two additional months to prepare a request for the upcoming year. This will also enable pre-application meetings between the non-profit provider and the grants administrator. *(under implementation per the Citizens Advisory Committee meeting of May 30, 2012)*

Anticipated outcome: Non-profit providers will be required to identify the dollars needed and establish proposed timetable requirements; subsequently, the Citizens Advisory Committee will be able to select projects that can be accomplished within the constraints of the 1.5 timeliness rule.

- Continue to attend HUD-sponsored training programs. *(implemented, ongoing)*

Anticipated outcome: Increased knowledge of the CDBG program.

3. Affirmatively Furthering Fair Housing:

- a. Provide a summary of impediments to fair housing choice.

The following summary is taken from the AI study that was updated in 2010:

- 1) Lack of mechanisms for Fair Housing information in Prescott.
- 2) Lack of Fair Housing education and outreach to inform, train and create an awareness of fair housing in the community.
- 3) Substantial need exists for affordable housing in Prescott.
- 4) Lack of adequate subsidized housing.

- 5) Predatory practices and disparities in lending affect FHA-protected classes in Prescott.
- 6) Exclusionary zoning impedes affordable housing in Prescott.
- 7) NIMBYism impedes both fair and affordable housing in Prescott.

b. Identify actions taken to overcome effects of impediments identified.

Responses to 3a above:

- 1) The City of Prescott consistently makes specific efforts to provide outreach to, and access for, people with disabilities as well as racial and ethnic minorities. Efforts are documented in the Consolidated Plan, Annual Action Plan, Analysis of Impediments to Fair Housing, CAPER and Citizens Advisory Committee meetings. Providing several opportunities for all populations in the community to get involved in the citizen participation process is ongoing.
- 2) The City of Prescott, partnering with the Southwest Fair Housing Council, has made strides in providing information and educational opportunities to the public as well as realtors, property management personnel and homeowners associations. Fair Housing posters, in English, Spanish and Chinese, are posted in high-traffic areas of the city; educational brochures are available in the City Hall Lobby and at the Prescott Public Library. In an effort to reach the largest number of people, public service announcements are made on local access TV (Channel 13) as well as local radio stations. Areas addressed included how to recognize discriminatory practices and predatory lending practices; how to recognize telephone and mail "scams", especially those geared to the senior population; and, notification of the Fair Housing Workshop. A proclamation by the Mayor and City Council declared April 2012 "Fair Housing Month."
- 3) Little progress continues in the area of affordable housing; consequently, very few homes in the affordable price range have been, or are, on the market. Home prices have, once again, begun to rise. Development costs are high and also contribute to the lack of affordable housing in the city.
- 4) The City of Prescott supports the development of rental units that are affordable for extremely low-income households, primarily through encouraging Low Income Housing Tax Credit Projects (LIHTC). The Bradshaw Senior Community now has four operational buildings, three buildings are devoted to seniors' non-assisted living; and, the newest building is for low-income families. This project provides approximately 68% of its units to households with income at, or below, 50% AMGI. The project is fully rented

and continues to maintain a waiting list of persons seeking affordable, low-income housing.

- 5) Progress lacks in this area and very few homes in the affordable price range have been, or are, on the market. Home prices have, once again, begun to rise. Development costs are high and also contribute to the lack of affordable housing in the city.
 - 6) The Unified Development Code Committee met five times during the 2011 program year: 01/25/2012; 02/29/2012; 03/28/2012, 04/25/2012 and 05/30/2012. All agendas were posted online at: www.cityofprescott.net and at City Hall. Some of the housing topics included: using containers as homes, RVs in manufactured home parks, camping and yurts.
 - 7) Staff, commission and board members have encouraged more discussion of community-wide interests at both Planning & Zoning Commission Meetings and Board of Adjustment Hearings. Efforts to eliminate NIMBYism continue at these meetings when the topic arises or is perceived.
4. Describe Other Actions in Strategic Plan or Action Plan taken to address obstacles to meeting underserved needs.

The City of Prescott continues to support those organizations that provide services to the underserved population. The Rowle P. Simmons Adult Center offers an array of services, activities and meals for the aging senior population. The Code Enforcement Division of the City of Prescott's Community Development Department works proactively with neighborhood residents to resolve code issues. Neighborhood cleanup projects are sponsored not only throughout the city, but in the Dexter LMI neighborhood. The Code Enforcement team proactively addressed "hoarding" in the Dexter LMI Neighborhood.

5. Leveraging Resources
- a. Identify progress in obtaining "other" public and private resources to address needs.

HUD Grantee: Arizona Department of Housing
HUD Project Sponsor: Project Aware, Inc.

This project is funded through the Arizona Rural Continuum of Care with HUD McKinney-Vento Homeless Assistance Act funds of \$104,000. The project funds housing operations and supportive services to homeless men including veterans.

- b. How Federal resources from HUD leveraged other public and private resources.

HUD Grantee: Arizona Department of Housing
HUD Project Sponsor: Project Aware, Inc.

This project is funded through the Arizona Rural Continuum of Care with HUD McKinney-Vento Homeless Assistance Act funds of \$104,000. The project funds housing operations and supportive services to homeless men including veterans.

- c. How matching requirements were satisfied.

Matching funds are not required in the CDBG program.

Managing the Process

1. Describe actions taken during the last year to ensure compliance with program and comprehensive planning requirements.

Program Year 2 CAPER Managing the Process response:

The City of Prescott, in selecting CDBG projects, tests adherence to 24 CFR Part 570.208 with respect to meeting one of the three national objectives: 1) benefitting low- and moderate-income persons; 2) eliminating slums or blight; and/or 3) meeting urgent needs. All activities selected by the City of Prescott in Program Year 2011 met one of the three national objectives. The final selection of CDBG activities is accomplished via the public participation process. After an initial Citizens Advisory Committee meeting where non-profit requests are presented, a list of tentative projects is compiled. The public participation process, as outlined in the Consolidated Plan 2010-2014, is followed. Three public hearings are held to receive citizen comments; subsequently, City Council receives the Citizens Advisory Committee's recommendations and makes the final decision on how CDBG funds will be allocated.

Emphasis during Program Year 2011 was placed on administering the grants according to CDBG requirements including, but not limited to: sub-recipient agreements, environmental reviews and monitoring. The grants administrator attended HUD/CDBG training and webinar sessions whenever possible. Increased participation by both the Citizens Advisory Committee and City Council has taken place. A councilman has been designated as a liaison between the committee and council; subsequently, after attending committee meetings, a CDBG update is presented at council meetings on a regular basis.

Citizen Participation

1. Provide a summary of citizen comments.

The requirements of the Citizens Participation Plan, as outlined in the City of Prescott 2011-2014 Consolidated Plan, were followed.

A draft of the 2011 CAPER was made available at the following prominent locations: Prescott City Hall Lobby, 201 S. Cortez Street, Prescott, AZ 86303; Office of the Grants Administrator, City Hall, 201 S. Cortez Street, Prescott, AZ 86303; Prescott Public Library, 215 E. Goodwin Street, Prescott, AZ 86303; and on the City of Prescott website: www.cityofprescott.net. Details and contact information was provided for the 15-day public comment period which began on September 4, 2012 and ended on September 20, 2012. A display advertisement appeared in *The Daily Courier* on August 30, 2012. Documentation of the public notice is included in the Appendices that follow. A public meeting was scheduled on September 19, 2012 at 2:00 p.m. in Council Chambers for the purpose of receiving public comment. The meeting was attended by xxx persons. (to be completed after the meeting)

Program Year 2 CAPER Citizen Participation response:

To be added after the Meeting on September 19 and at close of public comment period on September 20, 2012.

- In addition, the performance report provided to citizens must identify the Federal funds made available for furthering the objectives of the Consolidated Plan. For each formula grant program, the grantee shall identify the total amount of funds available (including estimated program income), the total amount of funds committed during the reporting period, the total amount expended during the reporting period, and the geographic distribution and location of expenditures. Jurisdictions are encouraged to include maps in describing the geographic distribution and location of investment (including areas of minority concentration). The geographic distribution and expenditure requirement may also be satisfied by specifying the census tracts where expenditures were concentrated.

*Please note that Citizen Comments and Responses may be included as additional files within the CPMP Tool.

CDBG Program Year 2011 -- Total Allocation \$265,421					
Activity	Allocation PY 2011	Reallocated Funds / Carryovers	Total Allocation	Total Current Year Expenditures	Remaining Balance
Administration	53,048.20	0.00	53,048.20	53,048.20	0.00
Prescott Meals on Wheels	15,000.00	0.00	15,000.00	15,000.00	0.00
AWEE	15,000.00	0.00	15,000.00	15,000.00	0.00
WYGC	157,840.00	23,635.00	181,475.00	101,480.46	79,994.54
Fair Housing	2,100.00	0.00	2,100.00	0.00	2,100.00
Project Aware*		45,000.00	45,000.00	0.00	45,000.00
Totals	242,988.20	68,635.00	311,623.20	184,528.66	127,094.54

* Substantial amendment approved by Prescott City Council on 04-24-12.

No additional federal funds were received or used to further the objectives of the Consolidated Plan.

Institutional Structure

1. Describe actions taken during the last year to overcome gaps in institutional structures and enhance coordination.

Program Year 2 CAPER Institutional Structure response:

The CDBG program was placed under the aegis of the Community Development Department starting in January, 2012. Prior to the realignment, the CDBG program was housed under the Risk Management Department. The CDBG grants administrator works cooperatively with other departments within the City of Prescott to ensure that performance and compliance requirements are followed. The City of Prescott CDBG program also relies on local non-profit organizations, the Citizens Advisory Committee, Planning and Zoning Commission, Unified Development Code Committee and Code Enforcement, to disseminate information about CDBG-related topics including, but not limited to: Consolidated Plan and Annual Action Plan, CAPER, fair housing, etc.

To overcome gaps, the City participates in the Affordable Housing and Homeless Coalition which provides an avenue for the member organizations to work cooperatively towards ameliorating unmet needs.

Community Development staff members have worked with AmeriCorps VISTA and the Granite Peak Neighborhood Project which is identified with the Dexter Neighborhood, Prescott's LMI neighborhood. This group actively seeks relationships with local institutions and has a goal of civic engagement.

Cooperation with Northern Arizona Council of Governments (NACOG) is an on-going resource in identifying and qualifying low-income persons for the Meals on Wheels program. Southwest Fair Housing Council services are utilized for the Fair Housing component of the Annual Plan.

Monitoring

Program Year 2 CAPER Monitoring response:

1. Describe how and the frequency with which you monitored your activities.

The City of Prescott monitors all CDBG-funded activities to ensure that the activity is in compliance with all applicable federal, state and local regulations. Local non-profits receiving CDBG funding must enter into sub-recipient contracts prior to release of funding. Sub-recipients are required to submit progress reports; consequently, the grants administrator monitors monetary requests to ensure that the amount of funds being drawn down is proportionate to the progress being made. On-site monitoring visits of each subrecipient were undertaken by the new grants administrator within the first six weeks of employment. Sub-recipient agreements were signed by non-profits that had not signed them

under the previous grants administrator’s tenure. Non-profit progress reports were examined to ensure that compliance with federal, state, local and sub-recipient agreements were followed.

2. Describe the results of your monitoring including any improvements.

Agency Monitoring Results -- CDBG Funding – Program Year 2011

Agency	Outcome
AWEE	No findings, concerns or suggestions.
Prescott Meals on Wheels	No findings, concerns or suggestions.
West Yavapai Guidance Clinic	Program priority list determined by previous grants administrator in late November, 2011; this did not enable timely expenditure of funding. Priority: establishing priority list and conducting environmental assessment, early in Program Year 2012. Re-roofing started in late June and delayed partially due to weather. Closer monitoring of progress and release of funds is ongoing.
Project Aware	No findings, concerns or suggestions.

3. Self Evaluation
 - a. Describe the effect programs have in solving neighborhood and community problems.
 - b. Describe progress in meeting priority needs and specific objectives and help make community’s vision of the future a reality.
 - c. Describe how you provided decent housing and a suitable living environment and expanded economic opportunity principally for low and moderate-income persons.
 - d. Indicate any activities falling behind schedule.
 - e. Describe how activities and strategies made an impact on identified needs.
 - f. Identify indicators that would best describe the results.
 - g. Identify barriers that had a negative impact on fulfilling the strategies and overall vision.
 - h. Identify whether major goals are on target and discuss reasons for those that are not on target.
 - i. Identify any adjustments or improvements to strategies and activities that might meet your needs more effectively.

Targeted homeless and low- to moderate-income persons and clientele received 100% of the CDBG funding in the 2011 program year. Collaboration between the city and non-profit providers occurred allowing for benefits to both persons and organizations. Priority goals and strategies included in Program Year 2011 included:

Priority Goal: increase supportive services to homeless and special populations.

Strategy: support organizations that provide supportive services to

homeless and special populations.

Public services, *i.e.*, Arizona Women's Education and Employment (AWEE) and Prescott Meals on Wheels, are helping to break the cycle of poverty; and, Prescott Meals on Wheels is also helping to keep the elderly and disabled in their home settings. Through the use of CDBG funds, AWEE provided job-seeking skills and expanded economic opportunities to LMI women. West Yavapai Guidance Clinic serves persons with mental and physical challenges and provides valuable health care services that are vital to the community.

West Yavapai Guidance Clinic's (WYGC) rehabilitation lagged due to a delay in starting the environmental assessment and not having a subrecipient agreement at the outset of Program Year 2011. Proactive steps have been taken to insure that WYGC is closely monitored to remain on schedule during the 2012 program year.

Priority Goal: increase the supply of transitional housing for families.

Strategy: support organizations that develop and provide transitional housing for families.

The City of Prescott is working with Project Aware to increase the supply of transitional housing. A substantial amendment was passed by City Council on April 24, 2012 to re-allocate \$45,000 of funding to Project Aware to demolish an uninhabitable structure that will be replaced with six units of affordable housing for formerly homeless women and their children. This is an adjunct project that began under the 2010 Annual Action Plan when the City of Prescott helped Project Aware purchase the property with CDBG funding.

The major goals identified in the 2010-2014 Consolidated Plan are on target. Reduced funding, in the current economic setting, could become a barrier to fulfilling the strategies of the plan. Reallocation of unspent funds or unallocated, accumulated funding will be used to revitalize the Dexter Neighborhood, Prescott's only LMI-qualifying area, starting in Program Year 2012. The Dexter Neighborhood revitalization is a high priority identified in the 2010-2014 Consolidated Plan. Data from the 2010 US Census includes Census Tract 9, Block Groups 9.01, 9.02, 9.03 and 9.04, the Dexter Neighborhood.

Lead-based Paint

1. Describe actions taken during the last year to evaluate and reduce lead-based paint hazards.

Program Year 2 CAPER Lead-based Paint response:

Lead-based paint testing is conducted as part of the CDBG rehabilitation programs. Lead-based testing was conducted as part of the environmental review for two West Yavapai Guidance Clinic locations during Program Year 2011. If found necessary, abatement occurs before or during any rehabilitation process.

HOUSING

Housing Needs

*Please also refer to the Housing Needs Table in the Needs.xls workbook.

1. Describe Actions taken during the last year to foster and maintain affordable housing.

Program Year 2 CAPER Housing Needs response:

The City of Prescott holds a legal document from the State of Arizona known as a "Decision and Order" that designated the City to be an assured water provider. Further, City Council approved a Water Management Policy. In that policy, of the 200AF allocated each year, 20% is reserved for demonstrated affordable or workforce housing. Any unused balance of that base allocation for affordable/workforce housing is rolled over into succeeding years and is only available for allocation for affordable/workforce housing projects in any following year.

Specific Housing Objectives

1. Evaluate progress in meeting specific objective of providing affordable housing, including the number of extremely low-income, low-income, and moderate-income renter and owner households comparing actual accomplishments with proposed goals during the reporting period.
2. Evaluate progress in providing affordable housing that meets the Section 215 definition of affordable housing for rental and owner households comparing actual accomplishments with proposed goals during the reporting period.
3. Describe efforts to address "worst-case" housing needs and housing needs of persons with disabilities.

Program Year 2 CAPER Specific Housing Objectives response:

Progress is being made with continuation of the commitment between the City of Prescott and Project Aware to provide additional housing opportunities. In addition, with the completion of another phase of the Bradshaw Senior Community, additional housing was made available for seniors, disabled and families of low- to moderate-incomes.

Public Housing Strategy

The City of Prescott does not have any public housing projects.

1. Describe actions taken during the last year to improve public housing and resident initiatives.

Program Year 2 CAPER Public Housing Strategy response:

Not applicable.

Barriers to Affordable Housing

1. Describe actions taken during the last year to eliminate barriers to affordable housing.

Program Year 2 CAPER Barriers to Affordable Housing response:

The City of Prescott holds a legal document from the State of Arizona known as a "Decision and Order" that designated the city to be an assured water provider. Further, City Council approved a Water Management Policy. In that policy, of the 200 AF allocated each year, 20% is reserved for demonstrated affordable or workforce housing. Any unused balance of that base allocation for affordable/workforce housing is rolled over into succeeding years and is only available for allocation for affordable/workforce housing projects in any following year.

A Fair Housing workshop was held on April 6, 2012, and questions were asked by persons in attendance. The responses of the attendees indicate that the workshop presented valuable information that may not necessarily have been known prior to the workshop.

HOME/ American Dream Down Payment Initiative (ADDI)

The City of Prescott does not receive HOME/ADDI funds.

1. Assessment of Relationship of HOME Funds to Goals and Objectives
 - a. Evaluate progress made toward meeting goals for providing affordable housing using HOME funds, including the number and types of households served.
2. HOME Match Report
 - a. Use HOME Match Report HUD-40107-A to report on match contributions for the period covered by the Consolidated Plan program year.
3. HOME MBE and WBE Report
 - a. Use Part III of HUD Form 40107 to report contracts and subcontracts with Minority Business Enterprises (MBEs) and Women's Business Enterprises (WBEs).
4. Assessments

- a. Detail results of on-site inspections of rental housing.
- b. Describe the HOME jurisdiction's affirmative marketing actions.
- c. Describe outreach to minority and women owned businesses.

Program Year 2 CAPER HOME/ADDI response:

Not applicable.

HOMELESS

Homeless Needs

*Please also refer to the Homeless Needs Table in the Needs.xls workbook.

1. Identify actions taken to address needs of homeless persons.
2. Identify actions to help homeless persons make the transition to permanent housing and independent living.
3. Identify new Federal resources obtained from Homeless SuperNOFA.

Program Year 2 CAPER Homeless Needs response:

An amendment to the Program Year 2011 Annual Action Plan allocated \$45,000 in funding for the purpose of demolishing an uninhabited structure at 502 S. Montezuma Street for Project Aware to build six units of affordable housing for formerly homeless women and their children. This project was first started in Program Year 2010 with the acquisition of the property with CDBG funding. Project Aware presently has 14 single-occupancy low- to moderate-income apartments and an additional 14 beds in its shelter. Homeless men, including many veterans, transition from shelter space to apartments as the apartments become available.

Specific Homeless Prevention Elements

1. Identify actions taken to prevent homelessness.

Program Year 2 CAPER Specific Housing Prevention Elements response:

The City of Prescott continues to support those organizations that provide services to homeless and special needs populations. West Yavapai Guidance Clinic and Project Aware were the recipients of CDBG funding during Program Year 2011. Both facilities serve low- to moderate-income persons and clientele. West Yavapai Guidance Clinic provides emergency and scheduled services in the field of mental health. Project Aware provides emergency shelter bed space for 14 homeless individuals and transitional apartment space for an additional 14 individuals.

Emergency Shelter Grants (ESG)

The City of Prescott does not receive Emergency Shelter Grant funds.

1. Identify actions to address emergency shelter and transitional housing needs of homeless individuals and families (including significant subpopulations such as those living on the streets).
2. Assessment of Relationship of ESG Funds to Goals and Objectives
 - a. Evaluate progress made in using ESG funds to address homeless and homeless prevention needs, goals, and specific objectives established in the Consolidated Plan.
 - b. Detail how ESG projects are related to implementation of comprehensive homeless planning strategy, including the number and types of individuals and persons in households served with ESG funds.
3. Matching Resources
 - a. Provide specific sources and amounts of new funding used to meet match as required by 42 USC 11375(a)(1), including cash resources, grants, and staff salaries, as well as in-kind contributions such as the value of a building or lease, donated materials, or volunteer time.
4. State Method of Distribution
 - a. States must describe their method of distribution and how it rated and selected its local government agencies and private nonprofit organizations acting as subrecipients.
5. Activity and Beneficiary Data
 - a. Completion of attached Emergency Shelter Grant Program Performance Chart or other reports showing ESGP expenditures by type of activity. Also describe any problems in collecting, reporting, and evaluating the reliability of this information.
 - b. Homeless Discharge Coordination
 - i. As part of the government developing and implementing a homeless discharge coordination policy, ESG homeless prevention funds may be used to assist very-low income individuals and families at risk of becoming homeless after being released from publicly funded institutions such as health care facilities, foster care or other youth facilities, or corrections institutions or programs.
 - c. Explain how your government is instituting a homeless discharge coordination policy, and how ESG homeless prevention funds are being used in this effort.

Program Year 2 CAPER ESG response.

Not applicable.

COMMUNITY DEVELOPMENT

Community Development

*Please also refer to the Community Development Table in the Needs.xls workbook.

1. Assessment of Relationship of CDBG Funds to Goals and Objectives
 - a. Assess use of CDBG funds in relation to the priorities, needs, goals, and specific objectives in the Consolidated Plan, particularly the highest priority activities.

The following priority needs were addressed during Program Year 2011 that are identified in the 2010-2014 Consolidated Plan, and specific data is provided on the accomplishments in other sections of this report:

1. Increase the supply of transitional housing for families
 - 1.a. Support organizations that develop and provide transitional housing for families;
 2. Increase the supply of permanent housing for homeless and other special populations
 - 2.a. Support organizations that develop and provide permanent supportive housing for other for other special populations, including those moving from transitional housing;
 3. Increase supportive services to homeless and special populations
 - 3.a. Support organizations that provide supportive services to homeless and special populations; and,
 4. Increase the supply of efficiency and one-bedroom rental units in close proximity to employment and services and that are affordable to low-income households
 - 4.a. Support applications for LIHTC and other financial resources when such applications include efficiency and one-bedroom units.
- b. Evaluate progress made toward meeting goals for providing affordable housing using CDBG funds, including the number and types of households served.

During Program Year 2011, CDBG funding was reallocated to Project Aware for the purpose of demolishing an uninhabitable structure that will be replaced with six apartment units of affordable housing for formerly homeless women and their children.

- c. Indicate the extent to which CDBG funds were used for activities that benefited extremely low-income, low-income, and moderate-income persons.

The entire CDBG funds for Program Year 2011, other than administrative costs and fair housing education, were used to benefit extremely low-income, low-income and moderate-income persons.

2. Changes in Program Objectives

- a. Identify the nature of and the reasons for any changes in program objectives and how the jurisdiction would change its program as a result of its experiences.

No program changes in the objectives listed in the 2010-2014 Consolidated Plan are planned; however, an increased emphasis on revitalization of the Dexter Neighborhood has been identified and is scheduled to occur in Program Year 2012.

3. Assessment of Efforts in Carrying Out Planned Actions
 - a. Indicate how grantee pursued all resources indicated in the Consolidated Plan.
 - b. Indicate how grantee provided certifications of consistency in a fair and impartial manner.
 - c. Indicate how grantee did not hinder Consolidated Plan implementation by action or willful inaction.

All dollar amounts indicated in the Consolidated Plan and all resources were utilized and accounted for or reallocated according to OMB directives. No Certifications of Consistency with the consolidated plan were issued. Any inquiries related to the implementation of the Consolidated Plan or Annual Action Plan are documented and become public record.

4. For Funds Not Used for National Objectives
 - a. Indicate how use of CDBG funds did not meet national objectives.
 - b. Indicate how did not comply with overall benefit certification.

All CDBG funds expended met one of the three National Objectives.

5. Anti-displacement and Relocation – for activities that involve acquisition, rehabilitation or demolition of occupied real property
 - a. Describe steps actually taken to minimize the amount of displacement resulting from the CDBG-assisted activities.
 - b. Describe steps taken to identify households, businesses, farms or nonprofit organizations who occupied properties subject to the Uniform Relocation Act or Section 104(d) of the Housing and Community Development Act of 1974, as amended, and whether or not they were displaced, and the nature of their needs and preferences.
 - c. Describe steps taken to ensure the timely issuance of information notices to displaced households, businesses, farms, or nonprofit organizations.

No anti-displacement and relocation occurred during program year 2011.

6. Low/Mod Job Activities – for economic development activities undertaken where jobs were made available but not taken by low- or moderate-income persons
 - a. Describe actions taken by grantee and businesses to ensure first consideration was or will be given to low/mod persons.
 - b. List by job title of all the permanent jobs created/retained and those that were made available to low/mod persons.

- c. If any of jobs claimed as being available to low/mod persons require special skill, work experience, or education, provide a description of steps being taken or that will be taken to provide such skills, experience, or education.

No Low/Mod Job Activities were undertaken during the program year.

- 7. Low/Mod Limited Clientele Activities – for activities not falling within one of the categories of presumed limited clientele low and moderate income benefit
 - a. Describe how the nature, location, or other information demonstrates the activities benefit a limited clientele at least 51% of whom are low- and moderate-income.

Records of LMC activities indicate that all LMC activities benefited at least 51% LMI/LMC persons.

- 8. Program income received
 - a. Detail the amount of program income reported that was returned to each individual revolving fund, e.g., housing rehabilitation, economic development, or other type of revolving fund.
 - b. Detail the amount repaid on each float-funded activity.
 - c. Detail all other loan repayments broken down by the categories of housing rehabilitation, economic development, or other.
 - d. Detail the amount of income received from the sale of property by parcel.

The City of Prescott did not receive any program income for any CDBG project during Program Year 2011.

- 9. Prior period adjustments – where reimbursement was made this reporting period for expenditures (made in previous reporting periods) that have been disallowed, provide the following information:
 - a. The activity name and number as shown in IDIS;
 - b. The program year(s) in which the expenditure(s) for the disallowed activity(ies) was reported;
 - c. The amount returned to line-of-credit or program account; and
 - d. Total amount to be reimbursed and the time period over which the reimbursement is to be made, if the reimbursement is made with multi-year payments.

The City of Prescott did not have any prior period adjustments in Program Year 2011.

- 10. Loans and other receivables
 - a. List the principal balance for each float-funded activity outstanding as of the end of the reporting period and the date(s) by which the funds are expected to be received.
 - b. List the total number of other loans outstanding and the principal balance owed as of the end of the reporting period.
 - c. List separately the total number of outstanding loans that are deferred or forgivable, the principal balance owed as of the end of the reporting period, and the terms of the deferral or forgiveness.

- d. Detail the total number and amount of loans made with CDBG funds that have gone into default and for which the balance was forgiven or written off during the reporting period.
- e. Provide a List of the parcels of property owned by the grantee or its subrecipients that have been acquired or improved using CDBG funds and that are available for sale as of the end of the reporting period.

Not applicable.

11. Lump sum agreements

- a. Provide the name of the financial institution.
- b. Provide the date the funds were deposited.
- c. Provide the date the use of funds commenced.
- d. Provide the percentage of funds disbursed within 180 days of deposit in the institution.

Not applicable.

12. Housing Rehabilitation – for each type of rehabilitation program for which projects/units were reported as completed during the program year

- a. Identify the type of program and number of projects/units completed for each program.
- b. Provide the total CDBG funds involved in the program.
- c. Detail other public and private funds involved in the project.

Not applicable.

13. Neighborhood Revitalization Strategies – for grantees that have HUD-approved neighborhood revitalization strategies

- a. Describe progress against benchmarks for the program year. For grantees with Federally-designated EZs or ECs that received HUD approval for a neighborhood revitalization strategy, reports that are required as part of the EZ/EC process shall suffice for purposes of reporting progress.

Not applicable.

Antipoverty Strategy

- 1. Describe actions taken during the last year to reduce the number of persons living below the poverty level.

Program Year 2 CAPER Antipoverty Strategy response:

CDBG funds were allocated to Arizona Women’s Education and Employment in the amount of \$15,000 (public service) to add operational staff to facilitate job training skills and job placement for LMI/LMC persons.

NON-HOMELESS SPECIAL NEEDS

Non-homeless Special Needs

*Please also refer to the Non-homeless Special Needs Table in the Needs.xls workbook.

1. Identify actions taken to address special needs of persons that are not homeless but require supportive housing, (including persons with HIV/AIDS and their families).

Program Year 2 CAPER Non-homeless Special Needs response:

CDBG funding in the amount of \$15,000 to Prescott Meals on Wheels provided weekend emergency meals to homebound elderly and special needs clientele.

Specific HOPWA Objectives

The City of Prescott does not receive HOPWA funds.

*Please also refer to the HOPWA Table in the Needs.xls workbook.

1. Overall Assessment of Relationship of HOPWA Funds to Goals and Objectives
Grantees should demonstrate through the CAPER and related IDIS reports the progress they are making at accomplishing identified goals and objectives with HOPWA funding. Grantees should demonstrate:
 - a. That progress is being made toward meeting the HOPWA goal for providing affordable housing using HOPWA funds and other resources for persons with HIV/AIDS and their families through a comprehensive community plan;
 - b. That community-wide HIV/AIDS housing strategies are meeting HUD's national goal of increasing the availability of decent, safe, and affordable housing for low-income persons living with HIV/AIDS;
 - c. That community partnerships between State and local governments and community-based non-profits are creating models and innovative strategies to serve the housing and related supportive service needs of persons living with HIV/AIDS and their families;
 - d. That through community-wide strategies Federal, State, local, and other resources are matched with HOPWA funding to create comprehensive housing strategies;
 - e. That community strategies produce and support actual units of housing for persons living with HIV/AIDS; and finally,
 - f. That community strategies identify and supply related supportive services in conjunction with housing to ensure the needs of persons living with HIV/AIDS and their families are met.
2. This should be accomplished by providing an executive summary (1-5 pages) that includes:
 - a. Grantee Narrative
 - i. Grantee and Community Overview
 - (1) A brief description of your organization, the area of service, the name of each project sponsor and a broad overview of the range/type of housing activities and related services

- (2) How grant management oversight of project sponsor activities is conducted and how project sponsors are selected
 - (3) A description of the local jurisdiction, its need, and the estimated number of persons living with HIV/AIDS
 - (4) A brief description of the planning and public consultations involved in the use of HOPWA funds including reference to any appropriate planning document or advisory body
 - (5) What other resources were used in conjunction with HOPWA funded activities, including cash resources and in-kind contributions, such as the value of services or materials provided by volunteers or by other individuals or organizations
 - (6) Collaborative efforts with related programs including coordination and planning with clients, advocates, Ryan White CARE Act planning bodies, AIDS Drug Assistance Programs, homeless assistance programs, or other efforts that assist persons living with HIV/AIDS and their families.
- ii. Project Accomplishment Overview
- (1) A brief summary of all housing activities broken down by three types: emergency or short-term rent, mortgage or utility payments to prevent homelessness; rental assistance; facility based housing, including development cost, operating cost for those facilities and community residences
 - (2) The number of units of housing which have been created through acquisition, rehabilitation, or new construction since 1993 with any HOPWA funds
 - (3) A brief description of any unique supportive service or other service delivery models or efforts
 - (4) Any other accomplishments recognized in your community due to the use of HOPWA funds, including any projects in developmental stages that are not operational.
- iii. Barriers or Trends Overview
- (1) Describe any barriers encountered, actions in response to barriers, and recommendations for program improvement
 - (2) Trends you expect your community to face in meeting the needs of persons with HIV/AIDS, and
 - (3) Any other information you feel may be important as you look at providing services to persons with HIV/AIDS in the next 5-10 years
- b. Accomplishment Data
- i. Completion of CAPER Performance Chart 1 of Actual Performance in the provision of housing (Table II-1 to be submitted with CAPER).
 - ii. Completion of CAPER Performance Chart 2 of Comparison to Planned Housing Actions (Table II-2 to be submitted with CAPER).

Program Year 2 CAPER Specific HOPWA Objectives response:

Not applicable.

OTHER NARRATIVE

Include any CAPER information that was not covered by narratives in any other section.

Program Year 2 CAPER Other Narrative response:

Appendices

- Maps

- Ethnicity Data

- PR26

- Affidavit of Publication (to be added prior to submission to HUD)

DRAFT

APPENDICES

DRAFT



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2011
 PRESCOTT, AZ

DATE: 08-21-12
 TIME: 11:41
 PAGE: 1

PART I: SUMMARY OF CDBG RESOURCES

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	0.00
02 ENTITLEMENT GRANT	265,421.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	0.00
06 RETURNS	0.00
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	265,421.00

PART II: SUMMARY OF CDBG EXPENDITURES

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	149,173.49
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	149,173.49
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	53,048.20
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	202,221.69
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	63,199.31

PART III: LOW/MOD BENEFIT THIS REPORTING PERIOD

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	0.00
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	149,173.49
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	149,173.49
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	100.00%

LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS

23 PROGRAM YEAR(S) COVERED IN CERTIFICATION	PY: 2010 PY: 2011 PY: 2012
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	0.00
25 CUMULATIVE EXPENDITURES BENEFITTING LOW/MOD PERSONS	0.00
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	0.00%

PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	30,000.00
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	30,000.00
32 ENTITLEMENT GRANT	265,421.00
33 PRIOR YEAR PROGRAM INCOME	0.00
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	265,421.00
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	11.30%

PART V: PLANNING AND ADMINISTRATION (PA) CAP

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	53,048.20
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	0.00
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	0.00
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 + LINE 40)	53,048.20
42 ENTITLEMENT GRANT	265,421.00
43 CURRENT YEAR PROGRAM INCOME	0.00
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	265,421.00
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	19.99%



Office of Community Planning and Development
 U.S. Department of Housing and Urban Development
 Integrated Disbursement and Information System
 PR26 - CDBG Financial Summary Report
 Program Year 2011
 PRESCOTT, AZ

DATE: 09/21/12
 TIME: 11:41
 PAGE: 2

LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17

Report returned no data.

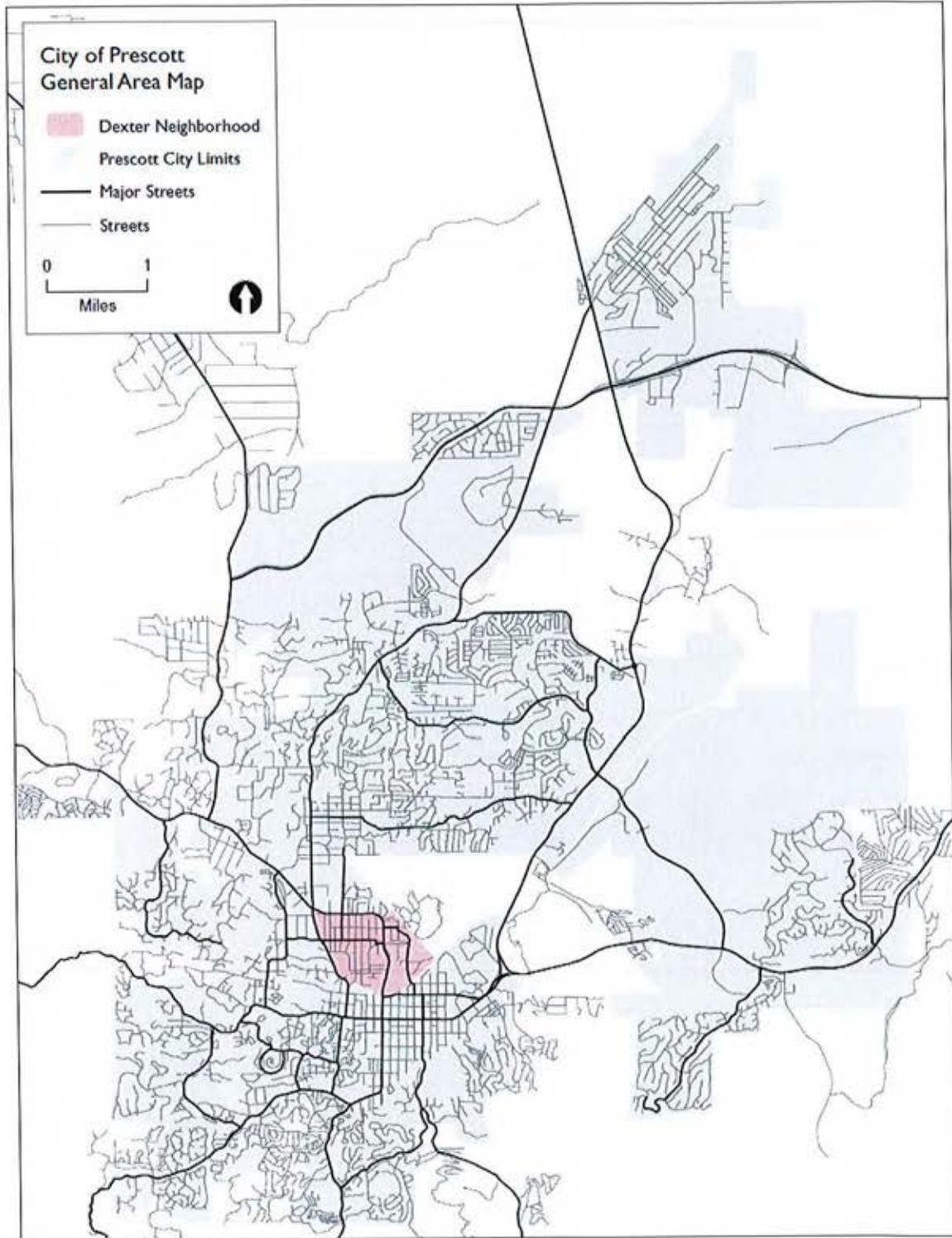
LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18

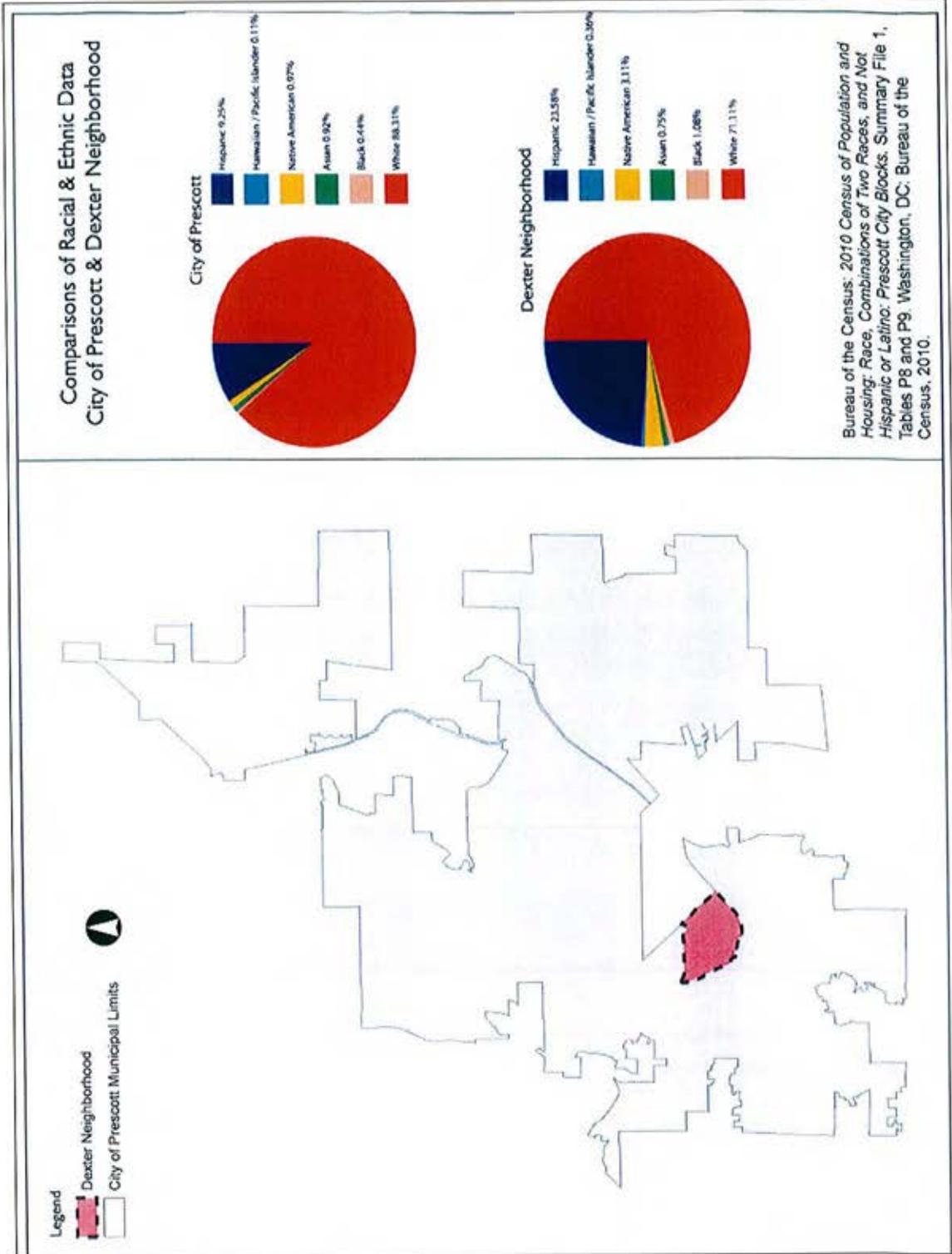
Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2010	1	31	Project Aware	01	LMH	\$2,114.22
Total						\$2,114.22

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2010	1	31	5324789	Project Aware	01	LMH	\$2,114.22
2010	2	32	5407686	PAWS	03C	LMC	\$15,578.81
2011	2	42	5407684	Meals on wheels	05A	LMC	\$13,350.00
2011	2	42	5421653	Meals on wheels	05A	LMC	\$1,650.00
2011	3	43	5411203	AWEE	05	LMCSV	\$9,790.20
2011	3	43	5439518	AWEE	05	LMCSV	\$5,209.80
2011	4	48	5425425	WYGC	14E	LMC	\$18,608.48
2011	4	48	5437983	WYGC	14E	LMC	\$32,871.98
Total							\$149,173.49

DRAFT





Affidavit of Publication (will be attached prior to submission to HUD)

DRAFT