**CITY OF PRESCOTT – SPECIAL EVENT**
**BUSINESS NOTIFICATION / BUSINESS APPROVAL SIGNATAURES**

**EVENT NAME:**_____ **EVENT DATE(S):**_____

**EVENT TIMES:**_____ **STREET CLOSURE:**_____

**EVENT ORGANIZER**_____ **PHONE**_____

**MUST BE SIGNED BY BUSINESS OWNER OR MANAGER ONLY**

| NAME OF BUSINESS | CONTACTED (DATE) | SIGNATURE OF REPRESENTATIVE | POSITION | APPROVE? (YES/NO) If No, Reason |
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Organizers must have business owner support when conducting special events in downtown Prescott. 75% approval is necessary for a permit to be issued. All businesses affected by any closure must be notified regardless of whether they approve of your event. The event organizer is responsible for informing Business owners of event approval.