

BANNER PERMIT

Important information: A banner permit is required for temporary displays including banners and flags (Land Development Code Section 6.12.5.C). A banner is permitted for no more than 45 days per calendar year *total*. A business is allowed to display one banner with a maximum square footage equal to the maximum square footage allowed for permanent signage (wall or monument). All signage is required to withstand 90 mph winds.

Checklist

- Banner Permit Application (this page)
- A photo or illustration of the banner which shall include the overall dimensions of the banner and banner text or copy
- A Site Plan showing the location of the banner (not required if the banner is attached to the building face)
- Fee: \$41.66 or \$0.64 a sq ft, whichever is greater (paid at time of permit issuance)

Application

Assessor Parcel Number:		Permit Number: _____ Address: _____
BUSINESS NAME: (Print Clearly)		
Property Address:	Unit/Suite #:	
APPLICANT/CONTACT: (Print Clearly)	Phone:	
Address:	Email Address:	
City:	State: Zip:	
<p>1. What is the total square footage of all permanent signs for this business? _____</p> <p>2. What is the total square footage of the banner? _____</p> <p>3. Total valuation of the banner: \$ _____</p> <p><i>Please list dates the banner is on display. A maximum total of 45 days per calendar year is allowed, and the dates may be dispersed throughout the year.</i></p> <p>Date up: Date down:</p> <p>_____ _____</p> <p>_____ _____</p> <p>_____ _____</p> <p>Owner/Applicant: _____ Date: _____</p>		



PLOT PLAN SKETCH – for Banner Permit

Building Permit Number:	Job Address:
Scale: 1 inch = _____ ft.	Assessor's Parcel Number (s):
City of Prescott Planning & Zoning APPROVED	City of Prescott Engineering APPROVED

1. Any improvement in City right-of-way requires permit issued by City Engineering Department per Ordinance #1338.
2. No structure shall encroach onto any easement or right-of-way.
3. Do not alter sidewalk. Sidewalk must meet Americans with Disabilities Act standards.
4. Approval of the Planning & Zoning Department is subject to all other easements, encumbrances, etc. or restriction which may apply to said property by virtue of any City Ordinances and/or state law and deed restrictions. The City takes no responsibility for said restrictions or requirements and the burden to comply with such restrictions lies solely with the property owner and/or applicant.

I, _____, the owner's agent or the owner of record, for the structure to be located at: _____, parcel number _____, do certify that the structure will meet all required setbacks, the property corner pins are correct and the footings are excavated upon the property as shown on the City approved site plan. **If for any reason any deviation from the approved site plan becomes necessary, a revised site plan will be submitted for approval before any additional construction takes place.**

Applicant / Owner Signature

Date