# PRESCOTT POLICE DEPARTMENT

## ALARM ASSESSMENT APPEAL PETITION

If you feel that you were unjustly charged for a false alarm based on cause or exemption under Alarm Ordinance #4760-1111 (City Code: Title V, Chapter 6, Alarm Systems) and would like to have the charge reconsidered, please complete all requested information and submit to the Alarm Coordinator at the address below. Your appeal will be reviewed by the Chief of Police or his designee and you will receive a notice of determination.

**PLEASE PROVIDE AS MUCH JUSTIFICATION DETAIL AS POSSIBLE.** If you have any questions, please contact the Alarm Coordinator at (928) 777-1906 or suzan.belile@prescott-az.gov.

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|---|---|---|
| **ALARM ADDRESS:** | | |
| Name: | | Phone Number: |
| Street Address: | | |
| City: | State: | Zip Code: |
| Mailing Address (if different from above): | | |
| City: | State: | Zip Code: |
| Date of Alarm Being Appealed: | Invoice #: | Amount being Appealed: |
| Reason for Appeal (please explain in detail): | | |
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| Has your alarm company been notified? | Yes ☐ | No ☐ |
| Signature: | | Date: |

**For Office Use Only**

| | | |
|---|---|---|
| ☐ Approved<br>☐ Denied<br>By: _____<br>Date: _____ | ☐ Your fees of $ _____ have been waived and your new balance is: _____ | ☐ Your fees have not been waived.<br>☐ Your fees have been reduced from $ _____ to $_____<br><br>*Please remit payment to:*<br>City of Prescott<br>False Alarm Receivables<br>201 S. Cortez Street<br>Prescott, AZ 86303 |

**SUBMIT SIGNED, COMPLETED FORM TO:**

**Prescott Police Department**
**Alarm Coordinator**
**222 S. Marina Street**
**Prescott, AZ 86303**

**Phone: (928) 777-1906 Fax: (928) 778-3739 Email: suzan.belile@prescott-az.gov**