



**IT'S TIME TO PLAN FOR THE 34th ANNUAL PRESCOTT CHAMBER
OF COMMERCE CHRISTMAS PARADE, DECEMBER 3, 2016
"ALL I WANT FOR CHRISTMAS"**

The Prescott Chamber of Commerce is preparing for the 2016 Parade which will be held on Saturday, December 3 at 1PM. We invite you to participate in this year's event and have enclosed an application and a copy of the rules.

Please make an effort to reflect the theme and avoid commercial advertising. Trophies will be awarded for first, second and third place.

There is a \$30.00 entry fee to participate in the Parade. (Late entry fee is \$50.00)

The deadline for entries is **Wednesday, November 9, 2016**. Please return your entry as soon as possible. The **date** we receive your entry helps the Committee to decide your position in the parade line-up. To be considered, each application **MUST** include:

1. A completed Parade Application
2. A description of your entry, **including** a sketch
3. A signed liability release
4. \$30 entry fee (\$50 entry fee AFTER November 9)

Submit to: **PRESCOTT CHAMBER OF COMMERCE
CHRISTMAS PARADE
P O BOX 1147
PRESCOTT AZ 86302-1147**

Call Harold Viehweg (928) 445-2000 Ext 121 or Jill Currey Ext 112 if you have any questions.

We hope you will join us in making this a truly memorable and joyful holiday season in Prescott.

Harold Viehweg
Parade Coordinator

Prescott Chamber of Commerce
CHRISTMAS PARADE RULES AND REGULATIONS
“ALL I WANT FOR CHRISTMAS”
December 3, 2016

The contact person for the parade entry will receive staging information by mail after November 19. **Participants are to report directly to their staging area no later than 12 noon; check in with the Block Captain (look for GREEN VESTS).** Please enter your staging area from either Gurley Street or Sheldon St. – depending if you are NORTH or SOUTH of Willis. The Block Captain will provide the entry numbers to be displayed during the parade. Once you have arrived at the staging area **DO NOT leave your entry (vehicle) unattended.**

Parade Volunteer Headquarters and an Information Table are located on Willis Street, near Murphy's.

The theme this year is **“All I Want For Christmas.”**
Judges will give most attention to adherence to the theme when scoring. Holiday music is encouraged.

The parade begins **promptly at 1PM.** In case of bad weather (snow storm), a final decision will be made by 10AM the day of the parade; the contact person for each entry will be notified if it's cancelled. Information will also be posted on the Chamber's website (Prescott.org) and on Facebook

As a safety issue:

- 1. You MAY NOT DISTRIBUTE (or throw) ANY ITEMS along the Parade Route (*including candy!*)**
- 2. You MAY NOT ACCEPT ANY DONATIONS along the Parade Route**

All entries must be in good taste. **NOTE:** Commercial Vehicle entries must be decorated on all sides. Entries may be disqualified at any time at the discretion of the Parade Committee.
No alcoholic beverages are allowed in the parade area.

All color guards are to be just that. **COLOR GUARDS ONLY.**
No floats or vehicles will be accepted in that category.

Entries with animals must provide
a “pooper scooper” for the entry. Entries will be limited to fifteen (15) animals per group.

Santa and Mrs. Claus will be the final entry in the parade.
NO OTHER ENTRY MAY INCLUDE A LIVE SANTA OR MRS. CLAUS. (This includes any person connected in any way with the entry, i.e. driver of your vehicle.)

Car clubs and other similar entries are limited to no more than ten (10) vehicles.
All vehicles must be decorated. **No sirens or horns may be sounded by parade vehicles.**

All floats must have fire extinguishers.

All entries must maintain their pace along the parade route. **Do not stop** to perform along the Parade route. All walkers carrying banners preceding the entries must walk at the parade pace. Parade officials and Block Captains will be walking the route to direct entries when needed.
Please give their concerns your attention and cooperation.

**PRESCOTT CHAMBER OF COMMERCE CHRISTMAS PARADE APPLICATION
DECEMBER 3, 2016
"ALL I WANT FOR CHRISTMAS"**

Organization/Business Name _____

Rather than having categories in this parade, trophies will be awarded for first, second and third place. Judging will be determined on adherence to theme, originality and presentation, with theme counting most heavily.

You MUST provide a **description of your parade entry** below. (This is not simply a description of your business or organization.) Include names and facts and use the back of this sheet if needed. This information will be read by our Parade Announcers.

My entry includes: Music: Yes: _____ Live _____ Taped _____ NO music _____
My entry includes: Animals: No _____ Yes _____ If yes, Number/Kind of Animals _____

Note: You must have a "pooper scooper" for walking animals. Horses will be allowed this year! Depending on Parade Day weather, horses may not be able to participate.

You MUST provide a **sketch of your proposed entry**, including approximate dimensions. A space is provided on page 2 of this application.

The Selection Committee will determine the acceptance of the entry.

NO ENTRY WILL BE ACCEPTED UNLESS ALL PARTS OF THE APPLICATION ARE COMPLETED AND YOUR \$30.00 ENTRY FEE IS ENCLOSED.

Make your check payable to PRESCOTT CHAMBER OF COMMERCE.

Note: The fee after November 9, 2016 \$50.00

Contact Person: _____

Address: _____

City, Zip: _____

Phone: _____ Email: _____

DEADLINE FOR ENTRIES IS WEDNESDAY, NOVEMBER 9, 2016

Mail Application To: **Prescott Chamber of Commerce
Christmas Parade
P O Box 1147
Prescott AZ 86302-1147**

For more information, call Harold Viehweg at (928) 445-2000 Ext 121 or Jill Currey at Ext 112
(over)

Organization/Business Name _____

Liability Release:

The undersigned, in consideration of being permitted to participate in the Christmas Parade Saturday, December 3, 2016, do for myself, executors, administrators and assigns, hereby release and forever discharge the Prescott Chamber of Commerce from any and every claim, demand action or rights of actions, of whatever kind of nature, either in law or in equity arising from or by reason of bodily injury or personal injuries, known or unknown, death or property damage, resulting or to result from any accident which may occur as a result of participation or any activities in connection therewith, whether by negligence or not. My signature covers all participating parties with this entry. I hereby agree to abide by all parade rules & regulations.

Entry Leader: _____ Date: _____

SKETCH – Use black ink or pencil

Use space below to sketch your parade entry. Please include approximate dimensions here. You MUST complete this to be considered.