

RESOLUTION NO. 4089-1159

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, FINALLY DETERMINING AND ADOPTING ESTIMATES OF PROPOSED EXPENDITURES FOR THE FISCAL YEAR 2012, DECLARING THAT THE SAME SHALL CONSTITUTE THE BUDGET FOR THE CITY OF PRESCOTT FOR SAID FISCAL YEAR, ESTABLISHING THE EXPENDITURE LIMITATION, AND ADOPTING THE CAPITAL IMPROVEMENT PLAN FOR FISCAL YEARS 2013 THROUGH 2017, APPROVING AND UPDATING THE JOB ROSTER FOR THE CITY OF PRESCOTT, AND SETTING FORTH ITS DETERMINATION AS TO UNFUNDED CAPITAL AND OTHER UNFUNDED BUDGETARY REQUESTS

RECITALS:

WHEREAS, in accordance with the Provisions of Title 42, Chapter 17, Articles 1-5, Arizona Revised Statutes, the City Council did, on the 14th day of June, 2011, make an estimate of the different amounts required to meet the public expenses for the ensuing year, also an estimate of revenues from sources other than direct taxation, and the amount to be raised by taxation upon real and personal property within the City of Prescott; and

WHEREAS, in accordance with said sections of said title, and following due public notice, the Council met on June 28, 2011, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures, establishing the expenditure limitation, or tax levies; and

WHEREAS, the City Job Roster is included in the accompanying exhibit and the Council wishes to update its job roster and approve the job roster as provided by the Prescott City Charter; and

WHEREAS, during the budgeting process for fiscal year 2012 the Council established a Capital Improvement Plan for fiscal year 2013 through fiscal year 2017; and

WHEREAS, Unfunded Capital Projects are included in the accompanying exhibits to this resolution and such projects have been determined not to be funded by the City of Prescott in the 2012 fiscal year; and

WHEREAS, it appears that publication has been duly made as required by law, of said estimates together with a notice that the City Council would meet on July 12, 2011, in Prescott City Council Chambers at 201 South Cortez Street, Prescott, Arizona for the purpose of making tax levies as set forth in said estimates; and

WHEREAS, it appears that the sums to be raised by primary taxation, as specified therein, do not in the aggregate amount exceed that amount as computed in Arizona Revised Statutes, Title 42, Section 17051.A.

ENACTMENTS:

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF PRESCOTT AS FOLLOWS:

SECTION 1. THAT, the said estimates of revenue and expenditures shown on the accompanying schedules as now increased, reduced or changed by and the same are hereby adopted as the budget of the City of Prescott for the fiscal year 2012.

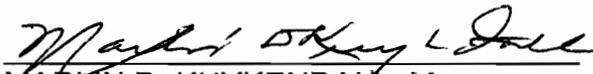
SECTION 2. THAT, the expenditure limitation for the City of Prescott for fiscal year 2012 be established at \$162,607,131.

SECTION 3. THAT, the Capital Improvement Plan shown in the accompanying exhibit be adopted by the City of Prescott for the fiscal years 2013 through 2017.

SECTION 4. THAT, the Roster of Jobs shown in the attached accompanying exhibit be adopted and approved by the City of Prescott and in accordance with Article IV of the Prescott City Charter.

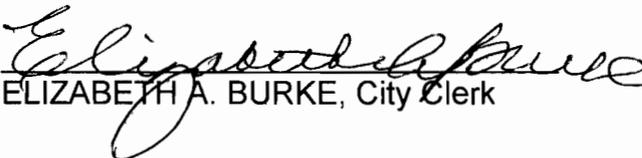
SECTION 5. THAT, the Council in its legislative discretion, has reviewed the budgetary items referred to in the annual budget proposals as "Unfunded Capital," which items are referred to in the accompanying exhibit referenced as Unfunded Capital, has exercised its legislative discretion in determining available funding and resources for the purchase of equipment, personnel, construction, reconstruction or maintenance of the unfunded proposals and projects contained in or referred to in the "Unfunded Capital" exhibit. Further, the City Council has exercised its budgetary and legislative discretion with respect to its decision not to provide governmental funding or services for the Unfunded Capital items, as well as for the requested equipment, personnel, construction or maintenance of facilities or capital items requested in departmental budgetary proposals considered by the Council in its annual budget retreat and its review of the budget proposals of each city department, (including all proposals for capital funding and the decision not to fund, to repair, to improve, maintain, reconstruct these capital items. The Council has determined not to spend existing resources for the purchase of equipment, personnel, construction, reconstruction or maintenance of the unfunded proposal and unfunded projects requested by the City departments. This determination constitutes a decision by the City Council not to provide the resources necessary for such unfunded proposals as well as the determination of which capital projects are to be funded, including specifically the decision as to which streets, sidewalks, sanitary sewers, and parking lots will be repaired, maintained, and reconstructed or otherwise funded and those that will not, in the exercise of the Council's budgetary discretion, for the ensuing fiscal year.

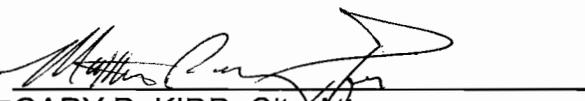
PASSED and ADOPTED by the Mayor and Council of the City of Prescott, Arizona, on this 28th day of June, 2011.


MARLIN D. KUYKENDALL, Mayor

ATTEST:

APPROVED AS TO FORM:


ELIZABETH A. BURKE, City Clerk


GARY D. KIDD, City Attorney

CITY OF PRESCOTT, ARIZONA
Summary Schedule of Estimated Revenues and Expenditures/Expenses
Fiscal Year 2012

FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES* 2011	ACTUAL EXPENDITURES/ EXPENSES ** 2011	FUND BALANCE/ NET ASSETS*** July 1, 2011**	PROPERTY TAX REVENUES 2012	ESTIMATED REVENUES OTHER THAN PROPERTY TAXES 2012	OTHER FINANCING 2012		INTERFUND TRANSFERS 2012		TOTAL FINANCIAL RESOURCES AVAILABLE 2012	BUDGETED EXPENDITURES/ EXPENSES 2012
						SOURCES	<USES>	IN	<OUT>		
1. General Fund	\$ 33,828,600	\$ 31,912,626	\$ 13,948,470	\$ 1,255,878	\$ 26,544,473	\$	\$	\$	\$ 707,868	\$ 41,040,953	\$ 30,232,488
2. Special Revenue Funds	37,333,402	23,129,722	22,622,034		24,437,120			721,165	67,355	47,712,964	44,101,538
3. Debt Service Funds Available	1,985,491	1,985,491	320,095	1,583,350	1,434,109					3,337,554	3,003,209
4. Less: Amounts for Future Debt Retirement											
5. Total Debt Service Funds	1,985,491	1,985,491	320,095	1,583,350	1,434,109					3,337,554	3,003,209
6. Capital Projects Funds											
7. Permanent Funds	200,000	140,000	776,817		10,000					786,817	203,482
8. Enterprise Funds Available	69,675,479	40,695,275	33,262,208		46,852,239	8,600,000		301,408	247,350	88,768,505	75,841,948
9. Less: Amounts for Future Debt Retirement											
10. Total Enterprise Funds	69,675,479	40,695,275	33,262,208		46,852,239	8,600,000		301,408	247,350	88,768,505	75,841,948
11. Internal Service Funds	9,908,733	7,240,377	5,616,140		6,782,938					12,399,078	9,224,466
12. TOTAL ALL FUNDS	\$ 152,931,705	\$ 105,103,491	\$ 76,545,764	\$ 2,839,228	\$ 106,060,879	\$ 8,600,000	\$	\$ 1,022,573	\$ 1,022,573	\$ 194,045,872	\$ 162,607,131

EXPENDITURE LIMITATION COMPARISON

1. Budgeted expenditures/expenses
2. Add/subtract: estimated net reconciling items
3. Budgeted expenditures/expenses adjusted for reconciling items
4. Less: estimated exclusions
5. Amount subject to the expenditure limitation
6. EEC or voter-approved alternative expenditure limitation

	2011	2012
1. Budgeted expenditures/expenses	\$ 152,931,705	\$ 162,607,131
2. Add/subtract: estimated net reconciling items		
3. Budgeted expenditures/expenses adjusted for reconciling items	152,931,705	162,607,131
4. Less: estimated exclusions		
5. Amount subject to the expenditure limitation	\$ 152,931,705	\$ 162,607,131
6. EEC or voter-approved alternative expenditure limitation	\$	\$

* Includes Expenditure/Expense Adjustments Approved in current year from Schedule E.

** Includes actual amounts as of the date the proposed budget was prepared, adjusted for estimated activity for the remainder of the fiscal year.

*** Amounts in this column represent Fund Balance/Net Asset amounts except for amounts not in spendable form (e.g., prepaids and inventories) or legally or contractually required to be maintained intact (e.g., principal of a permanent fund).

CITY OF PRESCOTT, ARIZONA
Summary of Tax Levy and Tax Rate Information
Fiscal Year 2012

	<u>2011</u>	<u>2012</u>
1. Maximum allowable primary property tax levy. A.R.S. §42-17051(A)	\$ <u>1,383,159</u>	\$ <u>1,415,244</u>
2. Amount received from primary property taxation in the current year in excess of the sum of that year's maximum allowable primary property tax levy. A.R.S. §42-17102(A)(18)	\$ <u> </u>	
3. Property tax levy amounts		
A. Primary property taxes	\$ <u>1,251,978</u>	\$ <u>1,255,878</u>
B. Secondary property taxes	<u>1,573,160</u>	<u>1,583,350</u>
C. Total property tax levy amounts	\$ <u>2,825,138</u>	\$ <u>2,839,228</u>
4. Property taxes collected*		
A. Primary property taxes		
(1) Current year's levy	\$ <u>1,216,435</u>	
(2) Prior years' levies	<u>35,543</u>	
(3) Total primary property taxes	\$ <u>1,251,978</u>	
B. Secondary property taxes		
(1) Current year's levy	\$ <u>1,523,689</u>	
(2) Prior years' levies	<u>49,471</u>	
(3) Total secondary property taxes	\$ <u>1,573,160</u>	
C. Total property taxes collected	\$ <u>2,825,138</u>	
5. Property tax rates		
A. City/Town tax rate		
(1) Primary property tax rate	<u>0.1737</u>	<u>0.1978</u>
(2) Secondary property tax rate	<u>0.2093</u>	<u>0.2455</u>
(3) Total city/town tax rate	<u>0.3830</u>	<u>0.4433</u>

B. Special assessment district tax rates

Secondary property tax rates - As of the date the proposed budget was prepared, the City of Prescott did not operate any special districts for which secondary property property taxes are levied.

* Includes actual property taxes collected as of the date the proposed budget was prepared, plus estimated property tax collections for the remainder of the fiscal year.

CITY OF PRESCOTT, ARIZONA
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2012

SOURCE OF REVENUES	ESTIMATED REVENUES 2011	ACTUAL REVENUES* 2011	ESTIMATED REVENUES 2012
GENERAL FUND			
Local taxes			
Privilege and Use Tax	\$ 11,922,500	\$ 11,924,000	\$ 11,924,000
Franchise Taxes	1,700,240	1,685,191	1,735,747
Licenses and permits	300,750	311,850	306,600
Intergovernmental			
State	9,261,684	9,261,684	8,492,939
Local Jurisdictions	2,392,833	2,009,709	2,126,637
Charges for services	1,150,800	1,009,620	1,089,850
Fines and forfeits	455,500	450,970	450,750
Interest on investments	350,000	324,500	324,500
In-lieu property taxes	73,280	67,000	67,000
Miscellaneous	52,264	41,762	26,450
Total General Fund	\$ 27,659,851	\$ 27,086,286	\$ 26,544,473
SPECIAL REVENUE FUNDS			
Streets and Open Space Fund			
Streets and Open Space Tax	\$ 11,450,000	\$ 11,545,000	\$ 11,545,000
Intergovernmental - Federal	478,000	51,623	680,000
Intergovernmental - State	3,017,275	3,124,564	2,577,894
Intergovernmental - County	1,487,924	564,911	2,174,800
Intergovernmental - Local Jurisdictions	51,000	20,728	7,800
Interest Earned	124,149	158,211	50,000
Miscellaneous	1,539,011	1,471,288	536,109
	\$ 18,147,359	\$ 16,936,325	\$ 17,571,603
Transient Occupancy Tax			
Transient Occupancy Tax	\$ 460,980	\$ 520,000	\$ 526,624
Fees/Donations	82,000	72,000	123,500
Miscellaneous		17,465	1,500
	\$ 542,980	\$ 609,465	\$ 651,624
Impact Fees Fund			
Impact Fees	\$ 645,400	\$ 564,725	\$ 564,725
Miscellaneous	75,235	76,710	76,710
	\$ 720,635	\$ 641,435	\$ 641,435
Grants Fund			
Miscellaneous Grants	7,357,863	1,937,225	5,572,458
	\$ 7,357,863	\$ 1,937,225	\$ 5,572,458
Total Special Revenue Funds	\$ 26,768,837	\$ 20,124,450	\$ 24,437,120

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF PRESCOTT, ARIZONA
Summary by Fund Type of Revenues Other Than Property Taxes
Fiscal Year 2012

SOURCE OF REVENUES	ESTIMATED REVENUES 2011	ACTUAL REVENUES* 2011	ESTIMATED REVENUES 2012
DEBT SERVICE FUNDS			
Special Assessments	\$ 337,151	\$ 337,151	\$ 1,360,044
Interest Earned	90,180	90,180	74,065
Total Debt Service Funds	\$ 427,331	\$ 427,331	\$ 1,434,109
PERMANENT FUNDS			
Acker Trust	10,000	10,000	10,000
Total Permanent Funds	\$ 10,000	\$ 10,000	\$ 10,000
ENTERPRISE FUNDS			
Water	\$ 15,267,790	\$ 14,515,746	\$ 16,246,099
Wastewater	8,338,096	8,187,972	8,979,404
Solid Waste/Transfer Station	8,276,042	8,128,756	8,186,900
Golf Course	2,965,117	2,883,441	2,824,478
Airport	4,502,107	2,242,983	10,574,818
Parking Garage	59,050	40,126	40,540
Total Enterprise Funds	\$ 39,408,202	\$ 35,999,024	\$ 46,852,239
INTERNAL SERVICE FUNDS			
Central Garage	\$ 1,601,468	\$ 1,675,301	\$ 1,751,468
Self-Insurance	2,046,517	2,144,529	2,146,127
Facilities Maintenance	956,047	969,066	1,052,160
Engineering	1,887,774	1,737,760	1,833,183
Total Internal Service Funds	\$ 6,491,806	\$ 6,526,656	\$ 6,782,938
TOTAL ALL FUNDS	\$ 100,766,027	\$ 90,173,747	\$ 106,060,879

* Includes actual revenues recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated revenues for the remainder of the fiscal year.

CITY OF PRESCOTT, ARIZONA
Summary by Fund Type of Other Financing Sources/<Uses> and Interfund Transfers
Fiscal Year 2012

FUND	OTHER FINANCING 2012		INTERFUND TRANSFERS 2012	
	SOURCES	<USES>	IN	<OUT>
GENERAL FUND				
Capital Reserve	\$ _____	\$ _____	\$ _____	\$ 707,868
Total General Fund	\$ _____	\$ _____	\$ _____	\$ 707,868
SPECIAL REVENUE FUNDS				
Transient Occupancy Tax	\$ _____	\$ _____	\$ _____	\$ 67,355
Streets and Open Space	_____	_____	247,350	_____
Grant	_____	_____	473,815	_____
Total Special Revenue Funds	\$ _____	\$ _____	\$ 721,165	\$ 67,355
ENTERPRISE FUNDS				
Wastewater Fund	\$ 8,600,000	\$ _____	\$ _____	\$ _____
Parking Garage	_____	_____	67,355	_____
Solid Waste/Transfer Station	_____	_____	_____	247,350
Airport	_____	_____	234,053	_____
Total Enterprise Funds	\$ 8,600,000	\$ _____	\$ 301,408	\$ 247,350
TOTAL ALL FUNDS	\$ 8,600,000	\$ _____	\$ 1,022,573	\$ 1,022,573

CITY OF PRESCOTT, ARIZONA
Summary by Department of Expenditures/Expenses Within Each Fund Type
Fiscal Year 2012

FUND/DEPARTMENT	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2011	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2011	ACTUAL EXPENDITURES/ EXPENSES* 2011	BUDGETED EXPENDITURES/ EXPENSES 2012
GENERAL FUND				
City Council	\$ 118,134	\$	\$ 97,814	\$ 52,066
City Clerk	172,987		44,924	105,681
City Court	523,160		511,144	522,912
City Manager	2,923,062	2,200,000	5,088,924	2,545,517
Legal	306,928		305,997	282,631
Budget & Finance	749,922		501,392	556,443
Administrative Services	908,976		529,764	608,523
Community Development	1,618,515		1,500,520	1,494,238
Parks, Recreation & Library	5,361,906		5,001,190	4,855,207
Police Department	9,067,321		9,033,233	9,428,774
Fire Department	6,911,841		6,751,922	6,865,658
Regional Communications	2,965,848		2,545,802	2,914,838
Total General Fund	\$ 31,628,600	\$ 2,200,000	\$ 31,912,626	\$ 30,232,488
SPECIAL REVENUE FUNDS				
Streets and Open Space	\$ 29,332,099	\$ (820,000)	\$ 20,215,821	\$ 35,850,323
Transient Occupancy Tax	656,643		585,542	780,468
Impact Fee Fund	825,000		138,813	1,424,475
Grants Fund	8,404,660	(1,065,000)	2,189,546	6,046,272
Total Special Revenue Funds	\$ 39,218,402	\$ (1,885,000)	\$ 23,129,722	\$ 44,101,538
DEBT SERVICE FUNDS	\$ 1,985,491	\$	\$ 1,985,491	\$ 3,003,209
PERMANENT FUNDS				
Trust Funds	\$ 110,000	\$ 90,000	\$ 140,000	\$ 203,482
Total Permanent Funds	\$ 110,000	\$ 90,000	\$ 140,000	\$ 203,482
ENTERPRISE FUNDS				
Water	\$ 39,000,607	\$ (2,200,000)	\$ 18,523,989	\$ 34,255,216
Wastewater	16,490,321		8,142,783	19,272,161
Solid Waste/Transfer Station	8,047,453		8,046,783	8,690,134
Golf Course	2,964,510	820,000	3,676,551	2,821,974
Airport	4,476,306		2,229,564	10,725,278
Parking Garage	76,282		75,605	77,185
Total Enterprise Funds	\$ 71,055,479	\$ (1,380,000)	\$ 40,695,275	\$ 75,841,948
INTERNAL SERVICE FUNDS				
Central Garage	\$ 4,099,615	\$	\$ 2,406,800	\$ 4,196,457
Self-Insurance	2,006,493	975,000	2,981,493	2,105,121
Engineering	1,861,925		1,763,384	1,856,509
Facilities Maintenance	965,700		965,664	1,066,379
Total Internal Service Funds	\$ 8,933,733	\$ 975,000	\$ 8,117,341	\$ 9,224,466
TOTAL ALL FUNDS	\$ 152,931,705	\$	\$ 105,980,455	\$ 162,607,131

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

CITY OF PRESCOTT, ARIZONA
Summary by Department of Expenditures/Expenses
Fiscal Year 2012

DEPARTMENT/FUND	ADOPTED BUDGETED EXPENDITURES/ EXPENSES 2011	EXPENDITURE/ EXPENSE ADJUSTMENTS APPROVED 2011	ACTUAL EXPENDITURES/ EXPENSES * 2011	BUDGETED EXPENDITURES/ EXPENSES 2012
Public Works:				
Streets and Open Space	\$ 25,426,271	\$ (820,000)	\$ 17,246,577	\$ 32,541,450
Engineering	1,861,925		1,763,384	1,856,509
Water	39,000,607	(2,200,000)	18,523,989	34,255,216
Wastewater	16,490,321		8,142,783	19,272,161
Department Total	\$ 82,779,124	\$ (3,020,000)	\$ 45,676,733	\$ 87,925,336
Field Operations:				
Streets and Open Space	\$ 3,863,078		\$ 2,969,244	\$ 3,308,873
Solid Waste/Transfer Station	8,047,453		8,046,783	8,690,134
Department Total	\$ 11,910,531	\$	\$ 11,016,027	\$ 11,999,007

* Includes actual expenditures/expenses recognized on the modified accrual or accrual basis as of the date the proposed budget was prepared, plus estimated expenditures/expenses for the remainder of the fiscal year.

City of Prescott Capital Plan

Project Description	FY2012	FY2013	FY2014	FY2015	FY2016	FY2017
Water Fund						
Old North Tank Reservoir Repl	4,599,000					
New Thumb Butte Reservoir	2,223,650					
Surface Water Recharge Pipeline	2,100,000					
Copper Basin Tank Reservoir	1,728,600	851,400				
Prescott Resort Pump Station Upgrade	1,262,000					
Park Avenue	1,130,000					
Big Chino Water Ranch - Monitoring and Modeling	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000	1,050,000
Small Water Main Replacements	1,000,000	1,167,000	1,061,000	1,239,000	1,126,000	1,315,000
Granite Creek and Willow Creek Dam Repairs	931,500	437,500				
12" Line Thumb Butte Road - Hassayampa Village Rd to Lower Thumb Butte PS	910,000					
Williamson Valley Road	850,000					
Airport Zone Production/Recovery Wells	693,000	1,197,000	133,000	1,197,000		
Total Water Fund	18,477,750	4,702,900	2,244,000	3,486,000	2,176,000	2,365,000
Wastewater Fund						
Airport Phase 1 (3.75MG) (Debt Issue)	7,100,000	26,000,000	8,400,000			
Sundog Filter Replacement / Denitrification (Debt Issue)	1,500,000					
Sundog Trunk Main		750,000	350,000	3,250,000	1,820,000	
Sundog Solids Handling Rehabilitation			2,320,000	5,280,000		
Hassayampa			650,000		2,376,000	2,000,000
Sundog Headworks, Septage Receiving and Odor Control				340,000	3,400,000	4,080,000
Pleasant Valley					600,000	3,000,000
Sundog Plant Expansion						1,760,000
Total Wastewater Fund	8,600,000	26,750,000	11,720,000	8,870,000	8,196,000	10,840,000
Streets and Open Space Fund						
Williamson Valley Road	6,900,000					
Pavement Maintenance and Preservation	4,315,272	4,372,630	4,503,809	4,638,923	4,778,091	4,921,434
Senator Highway Reconstruction	3,734,753					
Park Avenue Reconstruction	2,257,616					
Rosser Street Reconstruction & Utility Upgrades	2,049,256					
South Mount Vernon Avenue	1,847,935					
SR89/Side Road Connector Roundabout	200,000	200,000		1,128,432		
Ruger Road Realignment and SR89 Roundabout	150,000	1,210,830				
Sundog Connector Storm Ranch - DA City Share			1,420,635			
Total Streets and Open Space Fund	21,454,832	5,783,460	5,924,444	5,767,355	4,778,091	4,921,434
Total	48,532,582	37,236,360	19,888,444	18,123,355	15,150,091	18,126,434

Unfunded Capital - Summary

<u>Project Description</u>	<u>FY2012</u>
<u>General Government</u>	
Computer Replacement - City Court	15,300
Total General Government	<u>15,300</u>
<u>Facilities Maintenance</u>	
Rodeo Grandstands - Electrical Upgrades	882,532
Rodeo Grounds Restrooms	575,000
Rodeo Grandstands - Concessions	350,000
Rodeo Grandstands Roof Replacement	270,000
Rodeo Grandstands Concrete Remediation	257,100
Rodeo Grounds Lead Paint & Asbestos Survey	27,300
Total Facilities Maintenance	<u>2,361,932</u>
<u>Finance/Information Technology</u>	
E-Mail Archiving System	75,000
Total Finance/IT	<u>75,000</u>
<u>Parks, Recreation & Library</u>	
Roughrider Parking Lot Improvements/Lights Replacement	280,000
ADA Compliant Play Area Surfacing	200,000
Skate Park Lighting/Concrete Sealer	60,000
Park System Restroom Conservation Improvements	50,000
Total Parks, Recreation & Library	<u>590,000</u>

**Fiscal Year 2011-12 Budget
City Job Roster**

Authorized Positions Job Classifications	FTE's	Salary Range		Range
	2011-12	Min	Max	Number
Mayor and Council				
Mayor	1.000	9,000	9,000	0
Councilman	6.000	6,000	6,000	0
Total Mayor and Council	<u>7.000</u>			
City Manager				
City Manager	1.000	Open Range		0
Deputy City Manager	1.000	Open Range		0
Assistant to City Council	1.000	48,776	68,266	68
Assistant to City Manager	1.000	46,426	64,979	66
Total City Manager	<u>4.000</u>			
City Clerk				
City Clerk	1.000	Open Range		0
Administrative Assistant	1.000	33,675	47,133	53
Total City Clerk	<u>2.000</u>			
City Court				
Senior Court Clerk	1.000	28,330	39,666	46
Court Clerk	4.750	25,667	35,922	42
Total City Court	<u>5.750</u>			
Legal Department				
City Attorney	1.000	Open Range		0
City Prosecutor	1.000	79,914	111,883	88
Chief Assistant City Attorney	1.000	79,914	111,883	88
Senior Asst City Attorney	1.000	72,384	101,358	84
Investigator	1.000	42,058	58,864	62
Office Manager	1.000	38,106	53,331	58
Legal Assistant	1.000	37,170	52,042	57
Legal Secretary	1.500	32,053	44,866	51
Total Legal Department	<u>8.500</u>			
Tourism				
Tourism Director	1.000	Open Range		0
Public Affairs Coordinator	1.000	43,098	60,341	63
Tourism & Economic Dev Coord	0.500	40,025	56,035	60
Total Tourism	<u>2.500</u>			
Human Resources				
Human Resources Director	1.000	Open Range		0
Human Resources Analyst	1.000	48,776	68,266	68
Payroll Specialist	1.000	48,776	68,266	68
Benefits Specialist	1.000	38,106	53,331	58
Human Resources Assistant	1.000	33,675	47,133	53
Total Human Resources	<u>5.000</u>			
Public Communications				
Public Affairs Director	1.000	57,970	81,162	75
Total	<u>1.000</u>			
Special Events				
Special Events Coordinator	1.000	43,098	60,341	63
Total	<u>1.000</u>			

**Fiscal Year 2011-12 Budget
City Job Roster**

Authorized Positions Job Classifications	FTE's	Salary Range		Range Number
	2011-12	Min	Max	
CDBG Administration				
Grants Administrator	1.000	51,230	71,739	70
Total	<u>1.000</u>			
Total General Government	<u>38.250</u>			
Administrative Services				
<u>Purchasing</u>				
Purchasing Manager	1.000	56,555	79,186	74
Total	<u>1.000</u>			
<u>Elks Opera House</u>				
Administrative Svcs Director	0.050	Open Range		0
Business Manager	1.000	38,106	53,331	58
Total	<u>1.050</u>			
<u>Rodeo</u>				
Facilities Director	0.150	Open Range		0
Total	<u>0.150</u>			
Total Administrative Services	<u>2.200</u>			
Finance Department				
<u>Tax & Licensing</u>				
Privilege Tax Supervisor	1.000	51,230	71,739	70
Privilege Tax Auditor	1.000	48,776	68,266	68
Privilege Tax Licensing Specialist	1.000	48,776	68,266	68
Accounting Technician	2.000	33,675	47,133	53
Total	<u>5.000</u>			
<u>Accounting Services</u>				
Finance Director	0.900	Open Range		0
Assistant Finance Director	1.000	72,384	101,358	84
Customer Service Manager	1.000	51,230	71,739	70
Budget Manager	1.000	51,230	71,739	70
Accounting Technician	2.000	33,675	47,133	53
Accounting Clerk	1.000	26,957	37,752	44
Total	<u>6.900</u>			
<u>Information Technology</u>				
Finance Director	0.100	Open Range		0
IT Manager	1.000	72,384	101,358	84
Application Mgr/GIS Coordinator	0.500	57,970	81,162	75
Network Engineer	1.000	51,230	71,739	70
Help Desk Manager	1.000	51,230	71,739	70
IT Technician	1.000	33,675	47,133	53
GIS Specialist	1.000	33,280	62,400	0
IT Specialist	4.000	33,280	62,400	0
Total	<u>9.600</u>			
Total Finance Department	<u>21.500</u>			

**Fiscal Year 2011-12 Budget
City Job Roster**

Authorized Positions Job Classifications	FTE's	Salary Range		Range Number
	2011-12	Min	Max	
Community Development				
<u>Administration/Planning & Zoning</u>				
Comm. Devel. Director	0.500	Open Range		0
Planning Manager	0.600	60,902	85,259	77
Application Mgr/GIS Coordinator	0.500	57,970	81,162	75
Planner	2.750	51,230	71,739	70
Administrative Assistant	1.000	33,675	47,133	53
Secretary	1.000	26,957	37,752	44
Total	6.350			
<u>Building Inspections</u>				
Comm. Devel. Director	0.300	Open Range		0
Chief Building Official	1.000	60,902	85,259	77
Commercial Specialist	1.000	48,776	68,266	68
Plans Examiner	1.000	44,179	61,859	64
Building Inspector	1.000	38,106	53,331	58
Permit Tech	1.000	31,262	43,784	50
Total	5.300			
<u>Economic Development</u>				
Tourism & Economic Dev Coord	0.500	40,025	56,035	60
Total Economic Development	0.500			
<u>Code Enforcement</u>				
Comm. Devel. Director	0.200	Open Range		0
Planning Manager	0.400	60,902	85,259	77
Code Enforcement Supervisor	1.000	48,776	68,266	68
Code Enforcement Officer	1.000	29,037	40,643	47
Total	2.600			
Total Community Development	14.750			
 Parks, Recreation & Library				
<u>Administration</u>				
Assistant Parks & Rec Director	1.000	65,582	91,811	80
Secretary	0.092	26,957	37,752	44
Total	1.092			
<u>Library/Library Network</u>				
Library Director	1.000	68,910	96,470	82
Assistant Director	1.000	56,555	79,186	74
Library Network Manager	1.000	51,230	71,739	70
Lead Librarian	2.000	45,282	63,398	65
Librarian	7.000	41,018	57,429	61
Business Manager	1.000	38,106	53,331	58
Maintenance Technician	1.000	32,843	45,989	52
Library Specialist	3.000	32,053	44,866	51
Library Assistant	7.000	27,643	38,688	45
Custodian	1.000	21,590	30,222	35
Total	25.000			
<u>Recreation Programming</u>				
Recreation Supervisor	1.000	48,776	68,266	68
ASA/Tournament Supervisor	1.000	48,776	68,266	68
Secretary	1.794	26,957	37,752	44
Total	3.794			

**Fiscal Year 2011-12 Budget
City Job Roster**

Authorized Positions Job Classifications	FTE's	Salary Range		Range Number
	2011-12	Min	Max	
<u>Parks, Trails, and Landscape Maintenance</u>				
Parks Maintenance Supt.	1.000	56,555	79,186	74
Special Projects Administrator	1.000	48,776	68,266	68
Park Regional Coordinator	2.000	42,058	58,864	62
Landscape Coordinator	0.300	40,019	56,035	60
Equipment Mechanic	1.000	39,042	54,662	59
Turf & Irrigation Coordinator	1.000	37,170	52,042	57
Maintenance Technician	2.300	32,843	45,989	52
Secretary	0.114	26,957	37,752	44
Maintenance Worker	2.000	25,043	35,048	41
Total	10.714			
<u>Lakes Management</u>				
Maintenance Technician	1.000	32,843	45,989	52
Total	1.000			
Total Parks, Recreation & Library	41.600			
Police Department				
<u>Administration</u>				
Police Chief	1.000	Open Range		0
Lieutenant	1.000	76,752	93,413	Police
Police Research Analyst	1.000	38,106	53,331	58
Administrative Assistant	1.000	33,675	47,133	53
Total	4.000			
<u>Records</u>				
Records Supervisor	1.000	48,776	68,266	68
Records Clerk	5.000	32,053	44,866	51
Total	6.000			
<u>Traffic</u>				
Sergeant	1.000	61,485	74,797	Police
Police Officer	4.000	42,661	60,736	Police
Parking Control Monitor	1.000	29,037	40,643	47
Total	6.000			
<u>Investigations</u>				
Lieutenant	1.000	76,752	93,413	Police
Sergeant	1.000	61,485	74,797	Police
Police Officer	7.000	42,661	60,736	Police
Property/Evidence Tech	2.000	32,053	44,866	51
Public Safety Specialist	0.750	30,514	42,702	49
Secretary	0.500	26,957	37,752	44
Total	12.250			
<u>Patrol</u>				
Lieutenant	1.000	76,752	93,413	Police
Sergeant	7.000	61,485	74,797	Police
Officer	43.000	42,661	60,736	Police
IT Technician	0.500	33,675	47,133	53
Secretary	1.000	26,957	37,752	44
Total	52.500			
<u>Community Services</u>				
Sergeant	1.000	61,485	74,797	Police
Crime Prevention Specialist	0.500	30,513	36,608	49
Secretary	1.000	26,957	37,752	44
Total	2.500			

**Fiscal Year 2011-12 Budget
City Job Roster**

Authorized Positions Job Classifications	FTE's	Salary Range		Range Number
	2011-12	Min	Max	
<u>Community Restitution Program</u>				
Com. Serv. Worker Monitor	2.000	26,957	37,752	44
Total	<u>2.000</u>			
<u>Animal Control</u>				
Animal Control Supervisor	1.000	34,507	41,413	54
Animal Control Officer	2.000	29,037	40,643	47
Total	<u>3.000</u>			
Total Police Department	<u>88.250</u>			
Fire Department				
<u>Administration</u>				
Fire Chief	1.000	Open Range		0
Administrative Assistant	1.000	33,675	47,133	53
Secretary	1.000	26,962	37,746	44
Total	<u>3.000</u>			
<u>Prevention</u>				
Fire Marshal/Division Chief	1.000	74,194	103,875	85
Plans Examiner	1.000	44,179	61,859	64
Fire Inspector	1.000	38,096	53,335	58
Fire Prevention Aide	1.000	26,962	37,746	44
Total	<u>4.000</u>			
<u>Suppression</u>				
Battalion Chief	3.000	80,350	93,995	Fire
Captain	15.000	60,424	73,528	Fire
Engineer	18.000	49,670	60,424	Fire
Firefighter	21.000	39,811	56,638	Fire
Total	<u>57.000</u>			
<u>Training</u>				
Training Division Chief	1.000	80,350	93,995	Fire
Total	<u>1.000</u>			
<u>Fire Vegetation Crew</u>				
Wildland Division Chief	1.000	72,384	101,358	84
Wildland Crew Supervisor	1.000	48,776	68,266	68
Wildland Captain	1.000	42,058	58,864	62
Squad Boss	3.000	38,096	53,335	58
Code Enforcement Officer	1.000	29,037	40,643	47
Fuels Tech/Wildland Firefighter	3.000	31,262	43,784	50
Total	<u>10.000</u>			
Total Fire Department	<u>75.000</u>			
Regional Communications				
<u>Communications</u>				
Regional Communications Director	1.000	65,582	91,811	80
Communications Technical Manager	1.000	65,582	91,811	80
Info Tech Specialist	1.000	33,280	62,400	0
Communications Supervisor	4.000	41,018	57,429	61
Business Manager	1.000	38,106	53,331	58
Communications Specialist	22.750	35,381	49,525	55
Total Regional Communications	<u>30.750</u>			

**Fiscal Year 2011-12 Budget
City Job Roster**

Authorized Positions Job Classifications	FTE's	Salary Range		Range
	2011-12	Min	Max	Number
Streets and Open Space				
<u>Street Operations</u>				
Field Operations Director	0.500	Open Range		0
Field Operations Superintendent	1.000	56,555	79,186	74
Administration Superintendent	0.500	56,555	79,186	74
Supervisor/Bldg Project Manager	1.000	48,776	68,266	68
Field Operations Supervisor	3.000	48,776	68,266	68
Maintenance Specialist	1.000	39,042	54,662	59
Senior Equipment Operator	3.000	36,254	50,773	56
Traffic Control Worker	2.000	33,675	47,133	53
Maintenance Technician	1.000	32,843	45,989	52
Equipment Operator	11.000	32,843	45,989	52
Utility Worker	0.400	29,765	41,662	48
Maintenance Worker	4.000	25,043	35,048	41
Total	<u>28.400</u>			
<u>Transportation Services</u>				
Traffic Engineer	1.000	79,914	95,888	88
Traffic Signal Supervisor	1.000	51,230	71,739	70
Traffic Engineering Technician	1.000	43,098	60,341	63
Traffic Signal Specialist	2.000	41,018	57,429	61
Total	<u>5.000</u>			
<u>Private Development</u>				
Public Works Director	0.100	Open Range		0
Total	<u>0.100</u>			
<u>CYMPO</u>				
MPO Administrator	1.000	Open Range		0
CYMPO Program Manager	0.500	46,426	64,979	66
CYMPO Program Coordinator	1.000	40,019	56,035	60
Total	<u>2.500</u>			
<u>Right of Way Landscaping</u>				
Landscape Coordinator	0.700	40,019	56,035	60
Maintenance Technician	0.700	32,843	45,989	52
Total	<u>1.400</u>			
<u>Streets and Open Space</u>				
Public Works Director	0.200	Open Range		0
Senior Project Manager	0.700	74,194	103,875	85
Total	<u>0.900</u>			
Total Streets and Open Space	<u>38.300</u>			
Water Fund				
<u>Utility Billing</u>				
Utility Billing Supervisor	1.000	48,776	68,266	68
Accounting Technician	3.500	33,675	47,133	53
Total	<u>4.500</u>			
<u>Meter Reading</u>				
Administrative Specialist	0.200	32,843	45,989	52
Meter Reader	3.000	26,312	36,816	43
Secretary	0.200	26,957	37,752	44
Total	<u>3.400</u>			

**Fiscal Year 2011-12 Budget
City Job Roster**

Authorized Positions Job Classifications	FTE's	Salary Range		Range
	2011-12	Min	Max	Number
<u>Water Administration</u>				
Public Works Director	0.350	Open Range		0
City Engineer	0.300	79,914	111,883	88
Senior Civil Engineer	0.500	79,914	111,883	88
Capital Program Manager	0.750	76,066	106,475	86
Sr. Utilities Operations Infrastructure Analyst	0.500	63,981	89,586	79
Senior Project Manager	0.200	74,194	103,875	85
Utilities Engineer (Civil)	0.500	68,910	96,470	82
Project Manager	1.650	67,226	94,120	81
Water Management Analyst	0.200	47,970	81,162	75
Senior Engineering Technician	0.500	51,230	71,739	70
Contract Specialist	0.400	41,018	57,429	61
Administrative Assistant	0.400	33,675	47,133	53
Secretary	0.400	26,957	37,752	44
Total	6.650			
<u>Water Production</u>				
Water Superintendent	0.500	60,902	85,259	77
Water Production Supervisor	1.000	48,776	68,266	68
Maintenance Specialist	1.000	39,042	54,662	59
Water Quality Technician	1.000	26,254	40,773	56
Water Operator	4.000	26,254	40,773	56
Administrative Specialist	0.400	32,843	45,989	52
Secretary	0.400	26,957	37,752	44
Total	8.300			
<u>Water Distribution</u>				
Water Superintendent	0.500	60,902	85,259	77
Water Distribution Supervisor	1.000	48,776	68,266	68
Water Protection Specialist	0.500	39,042	54,662	59
Senior Utility Worker	5.000	32,843	45,989	52
Administrative Specialist	0.400	32,843	45,989	52
Utility Worker	5.900	29,765	41,662	48
Secretary	0.400	26,957	37,752	44
Total	13.700			
<u>Alternate Water Sources</u>				
Regional Program Director	1.000	Open Range		0
Water Management Analyst	0.600	47,970	81,162	75
Water Conservation Coordinator	1.000	46,426	64,979	66
Planner	0.250	51,230	71,739	70
Contract Specialist	0.200	41,018	57,429	61
Administrative Assistant	0.200	33,675	47,133	53
Secretary	0.200	26,957	37,752	44
Total	3.450			
Total Water Fund	40.000			

**Fiscal Year 2011-12 Budget
City Job Roster**

Authorized Positions Job Classifications	FTE's	Salary Range		Range Number
	2011-12	Min	Max	
Wastewater Fund				
<u>Wastewater Utilities Administration</u>				
Public Works Director	0.350	Open Range		0
City Utilities Engineer	0.100	76,066	106,475	86
Capital Program Manager	0.250	76,066	106,475	86
Senior Civil Engineer	0.500	76,066	106,475	86
Senior Project Manager	0.100	74,194	103,875	85
Utilities Manager	0.500	72,384	101,358	84
Utilities Engineer (Civil)	0.500	68,910	96,470	82
Capital Project Manager	0.750	67,226	94,120	81
Water Resource Specialist	0.200			
Senior Engineering Technician	0.500	51,230	71,739	70
Contract Specialist	0.400	41,018	57,429	61
Administrative Assistant	0.400	33,675	47,133	53
Secretary	0.400	26,957	37,752	44
Total	<u>4.950</u>			
<u>Wastewater Treatment Plant</u>				
Capital Project Manager	0.400	67,226	94,120	81
Wastewater Superintendent	0.500	60,903	85,259	77
WWTP Supervisor	2.000	51,230	71,739	70
WWTP Operator	8.000	39,042	54,662	59
Water Protection Specialist	0.500	39,042	54,662	59
WWTP Lab Technician	1.000	39,042	54,662	59
WWTP Maintenance Specialist	1.000	39,042	54,662	59
Administrative Specialist	0.500	32,843	45,989	52
Total	<u>13.900</u>			
<u>Wastewater Collection</u>				
Wastewater Superintendent	0.500	60,902	73,091	77
Wastewater Collection Supervisor	1.000	48,776	68,266	68
Maintenance Specialist	1.000	39,042	54,662	59
Senior Utility Worker	5.000	32,843	45,989	52
Administrative Specialist	0.500	32,843	45,989	52
Utility Worker	6.700	29,765	41,662	48
Total	<u>14.700</u>			
<u>Effluent Delivery</u>				
Water Operator	1.000	36,254	50,773	56
Total	<u>1.000</u>			
Total Wastewater Fund				
	<u>34.550</u>			
Solid Waste Fund				
Field Operations Director	0.500	Open Range		0
Field Operations Superintendent	1.000	60,903	85,264	77
Administration Superintendent	0.500	56,555	79,186	74
Field Operations Supervisor	2.000	48,776	68,266	68
Maintenance Specialist	1.000	39,042	54,662	59
Senior Equipment Operator	4.000	36,254	50,773	56
Commercial Equipment Operator	4.000	34,507	48,318	54
Account Technician	1.000	33,675	47,133	53
Sanitation Equipment Operator	10.000	32,843	45,989	52
Accounting Clerk	2.000	26,957	37,752	44
Maintenance Worker	1.000	25,043	35,048	41
Total Solid Waste Fund	<u>27.000</u>			

**Fiscal Year 2011-12 Budget
City Job Roster**

Authorized Positions Job Classifications	FTE's	Salary Range		Range Number
	2011-12	Min	Max	
Airport Fund				
Airport Manager	1.000	60,902	85,259	77
Management Analyst	1.000	46,417	64,983	66
Maintenance Specialist	1.000	39,042	54,662	59
Airport Operations Technician	3.000	32,843	45,989	52
Accounting Clerk	1.000	26,957	37,752	44
Total Airport Fund	7.000			
Golf Course Fund				
<u>Maintenance</u>				
Grounds Superintendent	1.000	56,555	79,186	74
Asst Grounds Superintendent	1.000	44,179	61,859	64
Equipment Mechanic	1.000	39,042	54,662	59
Asst Grounds Superintendent	1.000	44,179	61,859	64
Business Manager	0.150	38,106	53,331	58
Irrigation Technician	2.000	32,843	45,989	52
Service Technician	1.000	32,843	45,989	52
Groundskeeper	3.000	25,043	35,048	41
Total	10.150			
<u>Pro Shop</u>				
General Manager	1.000	68,910	96,470	82
Business Manager	0.750	38,106	53,331	58
Outside Services Manager	1.000	38,106	53,331	58
Restaurant Manager	0.250	40,019	56,035	60
Total	3.000			
<u>Manzanita Grill</u>				
Facilities Director	0.050	Open Range		0
Executive Chef	1.000	48,776	68,266	68
Restaurant Manager	0.750	40,019	56,035	60
Business Manager	0.100	38,106	53,331	58
Sous Chef	1.000	28,330	39,666	46
Beverage Service Coordinator	0.500	15,288	21,382	21
Total	3.400			
<u>Golf Carts</u>				
Cart Service Coordinator	0.500	25,043	35,048	41
Total	0.500			
Total Golf Course Fund	17.050			
Parking Garage Fund				
Facilities Director	0.100	Open Range		0
Total Parking Garage Fund	0.100			
Central Garage				
Facilities Director	0.300	Open Range		0
Fleet Maintenance Superintendent	1.000	56,555	79,186	74
Fleet Maintenance Supervisor	1.000	48,776	68,266	68
Equipment Mechanic	5.000	39,049	54,668	59
Parts Specialist	1.000	32,843	45,989	52
Secretary	1.000	26,957	37,752	44
Total Central Garage Fund	9.300			

**Fiscal Year 2011-12 Budget
City Job Roster**

Authorized Positions Job Classifications	FTE's	Salary Range		Range Number
	2011-12	Min	Max	
Engineering Fund				
City Engineer	0.600	79,914	111,883	88
Utilities Engineer (Civil)	1.000	68,910	96,470	82
Capital Project Manager	2.200	67,226	94,120	81
Development Services Manager	1.000	51,230	71,739	70
Senior Engineering Technician	1.000	51,230	71,739	70
Supervisory Inspector	1.000	47,570	66,602	67
Registered Land Surveyor	1.000	44,179	61,859	64
CAD Engineering Specialist	1.000	46,426	64,979	66
Construction Contracts Specialist	1.000	41,018	57,429	61
Construction Inspector	6.000	38,106	53,331	58
Development Coordinator	1.000	36,254	50,776	56
Permit Technician	1.000	31,262	43,784	50
Total Engineering Fund	<u>17.800</u>			
Self-Insurance Fund				
Administrative Services Director	0.950	Open Range		0
Risk Management Analyst	2.000	46,426	64,979	66
Total Self-Insurance Fund	<u>2.950</u>			
Facilities Maintenance Fund				
Facilities Director	0.400	Open Range		0
Maintenance Superintendent	1.000	56,555	79,186	74
Maintenance Specialist	1.000	39,042	54,662	59
Facilities Coordinator	1.000	37,170	52,042	57
Custodian	2.000	21,590	30,222	35
Total Facilities Maint. Fund	<u>5.400</u>			
Total City-wide Authorized				
Full-Time Equivalent				
<u><u>511.750</u></u>				